



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Draft

City Council

Tuesday, August 20, 2019

4:00 PM

Multi-Purpose Room

SPECIAL MEETING

4:00 P.M. - CALL MEETING TO ORDER

Mayor Cook called the meeting to order at 4:07 p.m.

Absent 1 - Casey Lewis

Present 6 - David Cook; Larry Broseh; Brent Newsom; Terry Moore; Julie Short and Mike Leyman

RECESS INTO EXECUTIVE SESSION

In accordance with the Texas Government Code, Chapter 551, Mayor Cook recessed the meeting into executive session at 4:09 p.m. Mayor Cook called the executive session to order in the Council Conference Room at 4:10 p.m. Council Member Lewis arrived at 4:12 p.m. Mayor Cook adjourned executive session at 7:02 p.m.

Present 7 - David Cook; Larry Broseh; Brent Newsom; Terry Moore; Julie Short; Mike Leyman and Casey Lewis

Personnel Matters Pursuant to Section 551.074

A-1 Board Interviews

Deliberation Regarding Commercial or Financial Information Received From or the Offer of a Financial or Other Incentive Made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is Conducting Economic Development Negotiations Pursuant to Section 551.087

B1. Economic Development Project #19-02

RECONVENE INTO REGULAR BUSINESS SESSION

Mayor Cook reconvened into regular work session at 7:10 p.m.

TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION

No action was taken by the Council.

WORK SESSION TO BE HELD IN MULTI-PURPOSE ROOM**A. Proposed 5-Year Capital Improvement and Strategic Plan Follow-up**

City Manager Clayton Chandler gave a brief overview of the topics for discussion Council Members brought up at the previous meeting of August 5, 2019. Deputy City Manager's Joe Smolinski and Shelly Lanners discussed the changes made to the Capital Improvement Plan since the last meeting on August 5, 2019. Director of Public Works Bart VanAmburgh answered Council questions and explained staff's preference on certain street improvements on the Capital Improvement Program. Assistant Fire Chief of Administration Jeff Smith, Director of Budget and Purchasing, and Director of Library Services Yolanda Botello answered Council questions. Shelly Lanners discussed the Man House project. Interim Director of Planning Lisa Sudbury answered Council questions regarding the project. There was discussion amongst staff and the Council regarding health inspections and the impact it would have on city staff if that were to be an added duty. Deputy City Manager Peter Phillis discussed the debt service ratios and explained the debt service process.

B. Follow-up Discussion Regarding 2020 Service Program and Funding

Bart VanAmburgh and Assistant Director of Public Works David Boski explained the increased price of materials for street repairs as well as what services are done in house and those that are contracted out. Bart discussed the importance of various street projects around the city and answered Council questions. Peter answered questions discussed at the previous meeting regarding the commission charged by Frost for insurance consulting services. David Boski discussed the street fund and explained how many crews the Streets Department has and how many employees are on each crew. There was discussion regarding street sweeping services and mowing of right-of-ways.

Assistant Chief of Operations Joey Craddock, EMS Chief Kevin Sandifer and Jeff Smith discussed the Mansfield Fire Department staffing model and explained the National Fire Protection Association 1710 EMS response time requirements. They explained in detail how the department operates with few employees.

Gary Cardinale answered questions regarding new position and open positions. He explained that various positions have been open for a while and explained the difficulty in filling the positions. There was discussion regarding market adjustments and capital expenses.

Council expressed appreciation to Mr. Chandler and Peter for a good job done on reducing the debt percentage.

ADJOURN

Mayor Cook adjourned the meeting at 9:45 p.m.

ATTEST: David L. Cook, Mayor

Susana Marin, City Secretary