



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Draft

City Council - Budget Sub-Committee

Monday, May 18, 2020

10:30 AM

VIRTUAL MEETING

CALL TO ORDER

Chairman Lewis called the meeting to order at 10:36 a.m.

Chairman Lewis advised on how the public could participate during the meeting by registering through the link on the posted agenda or by phone.

In attendance were:

*Casey Lewis, Sub-Committee Chair
Brent Newsom, Sub-Committee Member
Terry Moore, Sub-Committee Member*

*Clayton Chandler, City Manager
Peter Phillis, Deputy City Manager
Joe Smolinski, Deputy City Manager
Shelly Lanners, Deputy City Manager
Bill Lane, In-House City Attorney
Susana Marin, City Secretary
Mike Ross, Fire Chief
Tracy Aaron, Police Chief*

Present 3 - Brent Newsom; Casey Lewis and Terry Moore

CITIZEN COMMENTS

Chairman Lewis recognized the following speaker:

Tamera Bounds - 1009 Meriwether - Ms. Bounds spoke on the impact COVID-19 was having on various cities and touched on the shortfalls these cities are experiencing due to the decline in sales tax revenue and other taxes. She stated Mansfield would feel its share of losses. She stated she was grateful for city staff leading during the current situation.

DISCUSSION ITEMS

Initial Expenditure Budget Requests from the Departments

Chairman Lewis made brief opening remarks and turned it over to staff. Deputy City Manager Peter Phillis gave a brief overview of the budget process for staff. He discussed the proposed budget for FY20/21 and touched on the forecast of revenue projections. There was discussion on COVID-19 has impacted the budget. City Manager Clayton Chandler made brief comments in response to what actions the city

has taken reduce spending during the pandemic. Peter discussed the uncertainty of what sales taxes would be and how that would impact the budget.

Preliminary Revenue Projections

This item was discussed during the previous agenda item.

Staff Concerns About the 2021 Budget

Peter discussed the efforts for the city to be competitive in recruiting skilled public safety personnel. He touched on current staffing levels and open positions as well as positions that are hard to fill. Mr. Chandler touched on the challenges the city has filing dispatch positions and Police Officers. Fire Chief Mike Ross discussed the current open positions he has in his department and the positions he has asked for. He stated his concern was making sure they are able to get people on board and trained. Mike mentioned it's important to get quality employees and stated it's difficult to make ourselves attractive to outside candidates who are already trained and don't have to go through the academy. Police Chief Tracy Aaron echoed Mike's comments and stated it's important to stay on top of open positions. He stated it was equally as important to stay on top of facilities and salaries.

Staff Comments on Opportunities to Strengthen our Financial Position

There was no discussion on this agenda item.

Council Member Goals for the 2021 Budget Sub-Committee

The sub-committee discussed the following goals:

*Conservative Capital Improvement Plan for Infrastructure Only
Discussion about health care, timeliness, and Council objectives for employee benefits and compensation package
Conduct multiple meetings breaking down the budget into smaller pieces for review as it is developed
During Capital Improvement discussions talk about bond elections rather than GO's
Financial and Organizational impact of a AAA rating versus AA2 or slight downgrade
10% homestead discussion prior to the July 1 deadline
Discussion and overview of all funds, to include MPFDC, MEDC, HOT Funds, Utility Fund, etc.*

Chairman Lewis advised he would give a brief overview of this meeting during the next Council meeting.

ADJOURNMENT

A motion was made by Moore to adjourn the meeting at 12:43 p.m. Seconded by Lewis. The motion CARRIED by the following vote:

Aye: 2 - Casey Lewis and Terry Moore

Nay: 0

Abstain: 0

Non-Voting: 1 - Brent Newsom

ATTEST: Casey Lewis, Chairman

Susana Marin, City Secretary