



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes

### Mansfield Park Facilities Development Corporation

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Thursday, September 17, 2020

6:00 PM

City Hall Council Chambers

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#### JOINT MEETING WITH CITY COUNCIL

#### 1. CALL TO ORDER

**Present** 8 - Harold Bell; Wendy Collini; Bob Kowalski; Neal Shaw; Lindsay Cadenhead; Chris Osburn; Scot Bowman and Sean Turner

#### 2. CITIZENS COMMENTS

*None.*

#### 3. WORK SESSION

[18-2924](#)

Parks, Recreation, Open Space and Trails Master Plan

*Mayor David Cook and the Mansfield City Council honored MPFDC President, Harold Bell, presenting him with a distinguished service plaque for 24 years of outstanding service as a member of the Mansfield Park Facilities Development Corporation.*

*Matt Young, Parks and Recreation Director, provided an update on the progress of the 2020 Parks, Recreation, Open Space and Trails Master Plan. Matt discussed the remaining project timeline, presented a Master Plan overview with population and growth projections, community engagement efforts, and feedback results. Matt also presented an overview of the implementation and action plan, vision and strategies, focus areas, recommended city wide projects, and funding strategies. Matt entertained Council questions and obtained feedback and direction from City Council. A draft copy of the master plan was provided to City Council and the Board for additional review and feedback. A presentation to the Planning and Zoning Commission is scheduled for October 5th. Park Board master plan adoption is scheduled for October 15th followed by Planning and Zoning action on October 19th, and City Council adoption on October 26th.*

#### 4. APPROVAL OF MINUTES

[20-3743](#)

Approval of Regular Meeting Minutes - August 20, 2020

**A motion was made by Bowman, seconded by Kowalski, that this matter be Approved . The motion CARRIED by the following vote:**

**Aye:** 7 - Harold Bell; Wendy Collini; Bob Kowalski; Neal Shaw; Lindsay Cadenhead; Chris Osburn and Scot Bowman

**Nay:** 0

Abstain: 0

Non-Voting: 1 - Sean Turner

5. **CASH FLOW STATEMENT**

[20-3744](#)

Cash Flow Statement - August 31, 2020

*Cash Flow was distributed to Board members at the meeting with revised numbers (copy on file in the Parks and Recreation Director's Office). A month-to-month sales tax comparison through August.*

*Matt Young, Parks and Recreation Director, informed the Board that sales tax is up 3.8% for the month over last year, and up about 8.8% year to year. As part of the revenue portion of the cash flow, Matt reminded the Board that MAC fees are below projections due to continuing COVID-19 restrictions. Matt also provided the Board with an update on the status of public-private partnership entities. Operating expenditures reflect about \$1,000,000 below budget projections due to end of fiscal year purchasing deadlines. The estimated ending balance is \$5,102,460.*

6. **DEPARTMENT UPDATES**

**DIRECTOR'S REPORT ON LISTED ITEMS (MATT YOUNG)**

[16-2066](#)

Monthly Calendar Updates on City Council Agenda Items, City Meetings & Activities

*-Updates provided as part of Work Session-*

**PARKS SUPERINTENDENT'S REPORT ON LISTED ITEMS (TOBY FOJTIK)**

[16-2067](#)

Monthly Update on Daily Maintenance of Current Park Facilities

*1. Skinner Sports Complex, Philip Thompson, McClendons and McKnight East: Staff has been performing general maintenance such as spraying for weeds, repairing irrigation and edging the infields in preparation for the first MYBA games that begin September 22nd. Baseball has been practicing on the fields for several weeks. The athletic crew is in the process of applying a pre-emergent weed control and fire ant bait to all of the athletic fields. The new sod has been installed at Philip Thompson in addition to adding a new split rail fence along the edge of the parking lot to prevent vehicles from getting on the trail.*

*2. Chandler: The splash pad is still open from 10:00 a.m. until 2:00 p.m. weekdays and 10:00 a.m. until 8:00 p.m. on the weekends until October 1. The peewee football season is underway and the park has been very crowded on the weekends.*

*3. Rose/Town Parks: A portion of the wildflower area has been mowed, disked and seeded with a combination of Texas/Oklahoma native roadside mix and Wetland fringe mix from Native American Seed. Hopefully this will help with the weeds that have*

*choked out the wildflowers the last few years. Staff continues to perform regular storm debris cleanup and trimming and removing limbs from the trail. Also, at the Town Park amphitheater the Zeon Zoysia on the step area has been cut out and replaced with new Zeon Zoysia and the stage area was scrubbed and power washed. In addition, some bare areas around the playground were sodded with Zoysia and Bermuda sod.*

*4. Oliver Nature Park: Several of the rules signs in the park and along the new trail were removed, leveled and reinstalled in concrete. Staff performed regular storm and rain event duties such as repairing and adding granite to washout areas. Two sections of the wood railing on the tree overlook have been replaced with cedar. Also, the bluebonnet area has been mowed to help with weed control and wildflower germination. We will wait until October to re-evaluate the prairie area.*

*5. Overall: In cooperation with the police department, staff has purchased several Cradlepoint camera systems and added them to several parks. This will allow us to access the systems online. As usual for this time of year and the recent rains, the king ranch bluestem and fire ants are everywhere. Staff is in the process of not only treating the athletic fields but also the medians and certain areas of the parks with pre-emergent herbicide and fire ant bait.*

## **RECREATION SUPERINTENDENT'S REPORT ON LISTED ITEMS (ANDREW BINZ)**

[16-2068](#)

### **Monthly Update on Current Programs & Services**

**1. Athletics:**

- Next All Sports Association meeting is scheduled for Wednesday, October 7th.
- Cross Country meets at the Sports Complex on September 25th and October 2nd

**2. Programs and Events:**

- MAC
  - Family Pickleball tomorrow night 6 – 9 pm
  - Glow Wars Teen Event tomorrow night 6 pm – 10 pm
  - Family Movie Night on October 3rd – Ghostbusters
- Seniors
  - Senior Picnic is Friday, September 25th
    - 1. Drive thru at the MAC
    - 2. Spring Creek is providing the meals to go.
    - 3. Special goodie bag with picnic theme.
- Oliver Nature Park:
  - Girl Scout Programs continue to be popular.
  - Kayaking this Saturday and September 27th are full.
- Special Events:
  - Music Alley is scheduled for October 17th on Main St.
  - Boo Bash is scheduled for October 23rd at the MAC.

## **7. OLD BUSINESS**

[19-3011](#)

Update; Walnut Creek Linear Park Trail System - 3A/3B

*Chris Ray, Park Planner, informed the Board that staff is starting the permit process to get an inter-department review to finalize plans for the bid advertisement phase. This project was originally slated to bid late summer and is now on track for an early fall bid. The analysis of the trail section for 3B is completed. Staff has reviewed the analysis report and the condensed exhibit that were delivered. A clear recommendation has been presented and we are awaiting direction for the next phase.*

[20-3415](#)

Changes to the Code of Ordinances Chapter 96: Parks and Recreation and Chapter 156: Park Land Dedication and Development Fee to Accommodate New Facilities or Programs

*Bob Kowalski proposed revising the "Fires in the Park" section "J" to reflect "permanently" before grill and place "allowed" before "only" in reference to parking lot ("allowed only in the parking lot..")*

**A motion was made by Bowman, seconded by Cadenhead, that this matter be Approved with corrections as proposed . The motion CARRIED by the following vote:**

**Aye:** 7 - Harold Bell; Wendy Collini; Bob Kowalski; Neal Shaw; Lindsay Cadenhead; Chris Osburn and Scot Bowman

**Nay:** 0

**Abstain:** 0

**Non-Voting:** 1 - Sean Turner

**8. BOARD COMMENTS**

*The Board thanked Harold Bell on his 24 years of faithful service to the MPFDC and congratulated him on his retirement.*

**9. INFORMATIONAL ITEMS**

*None.*

**10. ADJOURNMENT**

*Harold Bell, President, adjourned the Regular Meeting at 9:15 p.m.*

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MPFDC President

ATTEST:

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Lisandra Keller, Administrative Assistant II  
Parks and Recreation