



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Draft

### Historic Landmark Commission

---

Wednesday, January 13, 2021

5:30 PM

City Hall Council Chambers

---

**This meeting was open to the public and conducted by video conferencing with access to the public**

#### 1. CALL TO ORDER

*Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff:*

*Art Wright, Planner/HPO*

*Jennifer Johnston, Development Coordinator*

*Commissioners:*

**Absent** 2 - Amanda Kowalski and Lynda Pressley

**Present** 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

#### 2. APPROVAL OF MINUTES

[20-3894](#)

Minutes - Approval of the December 10, 2020 Historic Landmark Commission Meeting Minutes

**Chairman Smith called for approval of the minutes of the December 10, 2020 meeting. Commissioner Leach made a motion to approve the minutes as presented. Commissioner Klenzendorf seconded the motion which carried by the following vote:**

**Aye:** 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 2 - Amanda Kowalski and Lynda Pressley

**Abstain:** 0

#### 3. CITIZENS COMMENTS

*None*

**4. DISCUSSION ITEMS**

[20-3867](#)

HLC#20-008: Discussion and Possible Action on the Mansfield Downtown Development Strategies and Preservation Planning

*Mr. Wright gave a presentation on Mansfield’s new Downtown Development Strategies and explained how the strategies might potentially impact historical properties in the downtown area. After discussion the following was recommended:*

- *Review and determine if the property owned by Blessing Funeral home could be a possible site for a Historic Village.*
- *Review and determine if the property on Pond Street could be a possible site for a Historic Village.*

*Mr. Wright recommended that the Commission act on a property in danger of demolition by neglect under Section 8700.E of the Zoning Ordinance.*

**After further discussion, Commissioner Leach made a motion to recommend that the City purchase the property at 302 East Broad Street in order to preserve the historic Buttrill-Nifong House. Commissioner Littlefield seconded the motion which carried by the following votes:**

**Aye:** 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 2 - Amanda Kowalski and Lynda Pressley

**Abstain:** 0

[20-3900](#)

HLC#20-010: Discussion and Possible Action on Changes to the City’s Historic Markers

*Mr. Wright advised the Commission that the previous historic markers are no longer available. At the last meeting, the Commission had requested an estimate for the cost of an aluminum marker. Mr. Wright provided the cost for making the new markers in acrylic and aluminum. The Commission was concerned with the high cost and requested that Mr. Wright also provide an estimate for the cost of a resin marker at the next meeting*

**Staff requested that the Commission approve the replacement marker for the Perry Cemetery in the acrylic material. After discussion Commissioner Walker made a motion to allow the Perry Cemetery Historical Marker be replaced using the acrylic as long as the same text and approximate size of the original marker were kept. Commissioner Leach seconded the motion which carried by the following votes:**

**Aye:** 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

**5. OTHER AGENDA ITEMS**

**A. Preservation Month Sub-Committee Report and Discussion**

*Vice-Chairman Littlefield presented an overview of the Preservation Month Sub-Committee meeting and described the events planned for Preservation Month 2021, including the following:*

- *May 16 will be the Bike/Run Event with the proceeds going to help repair lower income homes in Mansfield*
- *May 21-23rd possible dates for the Shop Historic Mansfield Weekend*
- *A date for Historic Recognition Day is is needed*
- *Man House is set to be open every Friday and Saturday in May.*

**6. COMMISSION ANNOUNCEMENTS**

*Commissioner Walker stated that Jeff Delavega is working to restore the 1894 Old Post Office Building.*

**7. STAFF ANNOUNCEMENTS**

*None*

**8. ADJOURNMENT OF MEETING**

*With no further business, Chairman Smith adjourned the meeting at 6:34 p.m.*

---

**Dr. Robert A. Smith, Chairman**

**ATTEST:**

---

**Jennifer Johnston, Development Coordinator**