



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Minutes - Draft

Historic Landmark Commission

Tuesday, May 11, 2021

5:30 PM

City Hall Council Chambers

This meeting was open to the public and conducted by video conferencing with access to the public.

1. CALL TO ORDER

Chairman Smith called the meeting to order at 5:32 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff Present:

Art Wright, Planner/HPO

Jennifer Johnston, Development Coordinator

Commissioners:

Absent 2 - Amanda Kowalski and Lynda Pressley

Present 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

2. APPROVAL OF MINUTES

[21-4073](#)

Minutes - Approval of the April 8, 2021 Historic Landmark Commission Meeting Minutes

Chairman Smith called for approval of the minutes of the April 8, 2021 meeting.

Commissioner Walker made a motion to approve the minutes as presented.

Commissioner Klenzendorf seconded the motion which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

Nay: 0

Absent: 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

3. CITIZENS COMMENTS

None

4. CONSIDERATION ITEMS[21-4078](#)

HLC#21-001: Consideration of the Historic Mansfield Village Plan

Mr. Wright gave a presentation on the Historical Village Plan and asked for the Commission's guidance on elements of the plan.

After discussion, Commissioner Littlefield made a motion to recommend that the City should maintain ownership of the Historical Village. Commissioner Leach seconded the motion which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

Nay: 0

Absent: 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

[21-4079](#)

HLC#21-002: CLG Training for NACP Commission Assistance and Mentoring Program

Mr. Wright gave a presentation outlining the NACP Commission Assistance and Mentoring Program.

After a short discussion, the Commission reviewed the following sessions for Mansfield's training program in August 2021:

- Legal Basics*
- Standards & Guidelines for Design Review*
- Preservation Planning*
- Infill Design*
- Alternative Materials*
- Public Outreach - with a focus on equity, inclusion and also helping communities understand the value of more humble homes.*

[21-4080](#)

HLC#21-003: Consideration of the Historic Mansfield Façade Grant Program

Mr. Wright gave a presentation the Historic Mansfield Preservation Grant Program.

After discussion the commission directed Mr. Wright to include provisions to allow for reimbursement of work done for emergency repairs.

Chairman Smith stated that he supports the program but as the owner of two historic buildings, he and his family would not apply or accept funds from a grant

[21-4081](#)

HLC#21-004: Consideration of a Request to Demolish the Branson-Curry House, 1895, located at 101 E. Kimball Street

Mr. Wright gave an overview of the structure's current condition.

Debbie McGill, the property owner, also spoke about the condition of the property and answered the Commission's questions. Ms. McGill offered the house to the Commission for relocation to the Historic Village if possible.

After discussion, Commissioner Leach made a motion to allow the demolition of the Branson-Curry House. Commissioner Klenzendorf seconded the motion which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

Nay: 0

Absent: 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

5. OTHER AGENDA ITEMS

A. Preservation Month Update

Mr. Wright presented an overview the events that had already happened for Preservation Month 2021 and events still to come:

- At the April 26, 2021 meeting, the Mayor and City Council made a proclamation declaring May 2021 as Preservation Month.*
- Mansfield Historical Museum displayed a special exhibit from May 1 through -31.*
- Guided Walking Tours of Historic Mansfield were taking place each Saturday in May.*
- The Man House Museum would have living history demonstrations in May.*
- The winning posters from the Mansfield ISD Historic Poster Contest were displayed at the Mansfield Public Library on May 3 through-7.*
- The Historic Recognition Day Ceremony was held on May 8.*
- May 21-23 will be Shop Historic Mansfield Weekend*
- Staff sponsored a new event, History on Run, a weekly historical challenge for runners, walkers and cyclist in Mansfield.*

Chairman Smith thanked everyone for their hard work with Preservation Month, especially Mr. Wright, Vice-Chairman Littlefield, and Commissioner Leach.

6. COMMISSION ANNOUNCEMENTS

Chairman Smith stated he would not be present at the June 10, 2021 meeting.

7. STAFF ANNOUNCEMENTS

None

8. With no further business, Chairman Smith adjourned the meeting at 7:09 p.m.

With no further business, Chairman Smith adjourned the meeting at 7:09 p.m.

Dr. Robert A. Smith, Chairman

ATTEST:

Jennifer Johnston, Development Coordinator