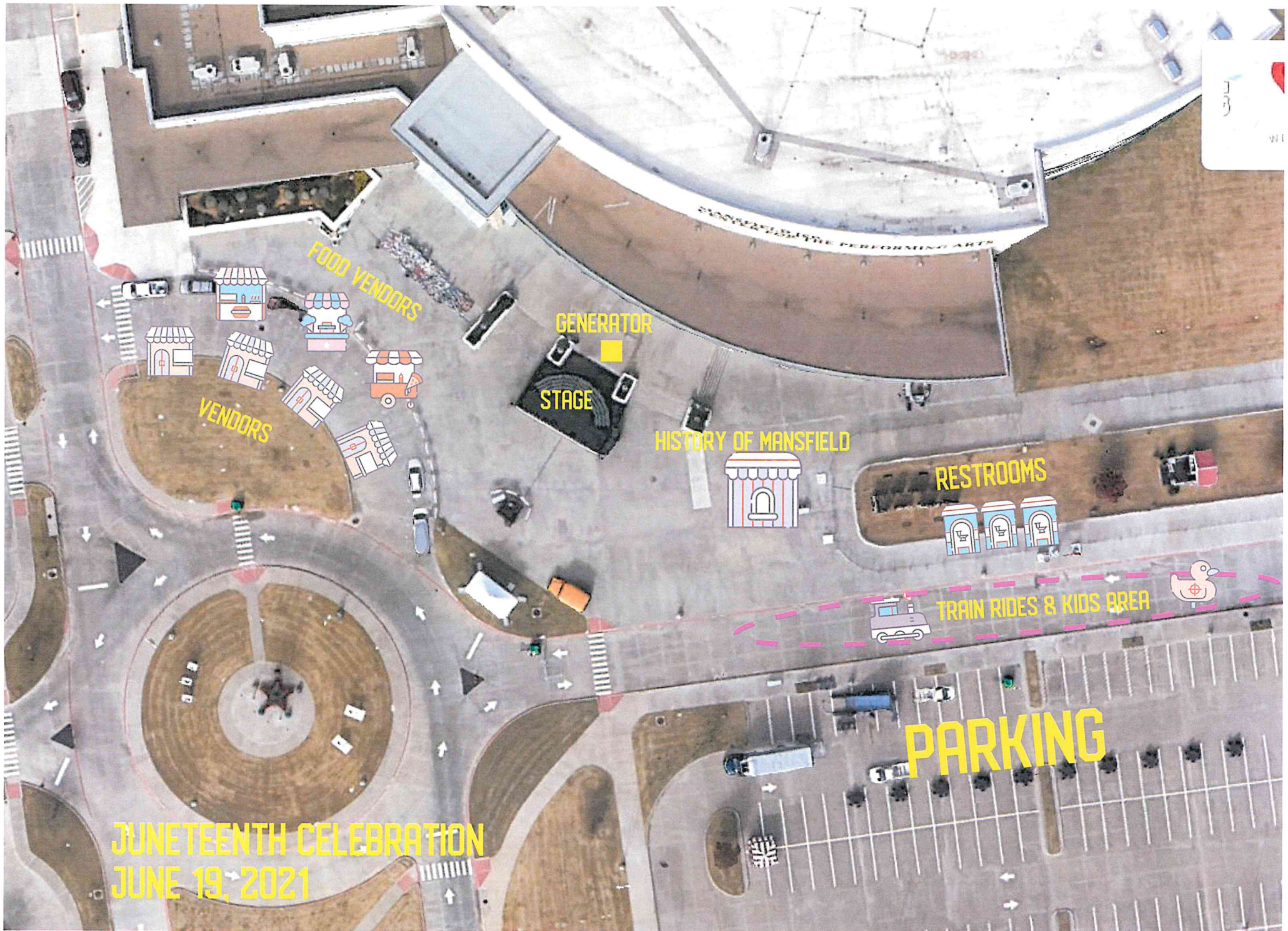


Special Event Application

Organization/Group: Mansfield Community Engagement	Date: May 26, 2021
Applicant: Angie Henley/ Special Events	
Applicant's Address: 1164 Matlock Rd	Phone No. 817-728-3386
*Will be called or emailed for more information needed and/or when the permit is ready for pick-up	Email: angie.henley@mansfieldtexas.gov
Address of Event: 1110 W Debbie Lane	
Description & Activities: Live music, food and art vendors, activities for kids	
Date of Event: June 18, 2021	Hours of Event: 10:00am-6:00pm ^{4:30pm}
Public Invited or Private Party? Yes	Estimated Number of Attendees 300
Is the event in a Mansfield Park? No	
*If yes, Insurance is required	
Do you plan to Temporarily Close a Public Street? NO	
*If yes, Insurance is required	
Is the event on Private Property other than your own? yes	
*If yes, signed permission is required	
Will there be any new or temporary electric lines installed? No	
*If yes, a registered Electrician must obtain a permit. Indicate the line locations on the site plan.	
Will you be using generators? Yes	
*If yes, show location on the site plan	
Do you plan to have any Tents?	
*If yes, a separate permit is required.	
Do you plan to have any pop-up canopies? yes	
Do you plan to have any Promotional Signs? (banners, streamers, balloons) yes	
*If yes, a separate permit is required	
City of Mansfield Assistance Requested: yes	
Barricades/ Street Closure?	*If yes, show on site plan where you want to have barricades. A resident roster must be submitted for a block party.
Police/Traffic Control/Security? Police	*If yes, attach an explanation and the name of the person you are working with
<p style="text-align: center;">Please Read and Include the Following Information With This Application</p> <ul style="list-style-type: none"> For all outdoor activities, a site plan must be attached. One can be provided if requested. You need to show where all items will be located on the site plan. If Insurance is required, the City of Mansfield must be listed as "Additional Insured". All documents must be turned in at the same time. Please allow enough time for review and approval before the date of your event. 	
Applicant's Printed Name:	Applicant's Signature:
Angie Henley/ Special Events	<i>Angie Henley</i>



PERMISSION TO USE PRIVATE PROPERTY FOR SPECIAL EVENT
(Required if this is not your property or business location)

I, the undersigned, being the property owner or property management representative of the owner for the property described herein below, do grant

MISD _____ permission to have their special event on said property.
(Person, group or business name)

Property address: 1110 W Debbie Lance

Please check all that apply:

☒ Entire Special Event, including all activities listed, are approved be held at this location.

☐ Approved for overflow parking and/or shuttle area to be held at this location.

☐ Approved to place promotional signage at this location, if the required permit is obtained. (I am aware this will use up one of the three (3) times a calendar year maximum for this location)

☒ Approved to place a Tent(s) and/or canopy for the event. (Note: a Tent requires a permit)

☒ Approved to place Bounce Houses, Petting Zoo, Children's Games and/or Kid's activities

☐ Misc. Approved: _____

Please attached facilitron reservation

Signature

Printed Name/ Job Title

Mailing Address

Contact Phone Number

Email Address

FACILITY USE PERMIT

May 26, 2021

Permit Number:
WTTX9AYJH2H8

Approved By:
*Tammy Lusinger

Approved Date:
05/24/2021

By using this permit you agree to the terms and conditions of [Mansfield ISD Center for the Performing Arts](https://www.facilitron.com/terms/cpa76063) (view at <https://www.facilitron.com/terms/cpa76063>) and [Facilitron, Inc.](https://www.facilitron.com/terms) (view at: <https://www.facilitron.com/terms>).



If you need assistance, please contact MISD 24 Hour Emergency # 817-299-6000

THIS PERMIT AUTHORIZES USE OF FACILITIES AS FOLLOWS

Permit Holder:	City of Mansfield
Contact Name:	Angie Henley
Contact Email:	angie.henley@mansfieldtexas.gov
Contact Phone:	8179383934
Event Name:	Juneteenth Celebration
Maximum Daily Attendance:	200
Location: View Map	Mansfield ISD Center for the Performing Arts 1110 W Debbie Ln Mansfield TX 76063
Activity:	Vendor Market

PERMIT #WTTX9AYJH2H8

Saturday 06/19/2021

Services:

Equipment:

Custodial Staff Hrs: 10;

8:00AM - 6:00PM PAC Parking Lot
(Other)

AGREEMENT TO ASSIST AT SPECIAL EVENT

Special Event Name and Date: Juneteenth Celebration

Name of Group Assisting:

☒ Mansfield Police

☐ MISD Police

☐ Constable Office

☐ Other _____

Please check all that apply:

☐ We have an agreement to be Traffic Officers for this Special Event.

☐ We have an agreement to be Security Officers for this Special Event.

☐ Other:

Signature

Printed Name/ Job Title

Mailing Address

Contact Phone Number / E-mail