



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Draft

### Historic Landmark Commission

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Tuesday, July 13, 2021

5:30 PM

City Hall Council Chambers

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#### 1. CALL TO ORDER

*Chairman Smith called the meeting to order at 5:32 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

**STAFF:**

*Art Wright, Planner/HPO*

*Jennifer Johnston, Development Coordinator*

**COMMISSIONERS:**

**Absent** 1 - Lynda Pressley

**Present** 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

#### 2. APPROVAL OF MINUTES

[21-4173](#)

Minutes - Approval of the June 10, 2021 Historic Landmark Commission Meeting Minutes

**Chairman Smith called for approval of the minutes of the July 13, 2021 meeting. Commissioner Leach made a motion to approve the minutes as presented. Commissioner Klenzendorf seconded the motion which carried by the following vote:**

**Aye:** 4 - Mark Walker; David Littlefield; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 1 - Lynda Pressley

**Abstain:** 2 - Amanda Kowalski and Robert Smith

#### 3. CITIZENS COMMENTS

*None*

#### 4. PUBLIC HEARINGS

[21-4172](#)

HLC#21-006: Public hearing to consider a request for new signage on the Masonic Lodge Building at 101 N. Main Street; George Allen on behalf of Western Hippies, applicant; Ernst Realty Investments LLC, owner

*George Allen, applicant, presented the case and was available for questions.*

**After discussion, Vice-Chairman Littlefield made a motion to allow the new sign with the condition the wall signs must be attached to the brick using silicone. Commissioner Kowalski seconded the motion which carried by the following vote:**

**Aye:** 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 1 - Lynda Pressley

**Abstain:** 0

**5. OTHER AGENDA ITEMS**

[21-4175](#)**HLC#21-007: Discussion and Possible Action on the Vision and Annual Preservation Goals for 2021-2022**

*Mr. Wright reviewed the current vision and proposed preservation goals for 2021-2022.*

*After a short discussion, the Commission retained its current vision statement for the upcoming year: "The Historic Landmark Commission exists to preserve the past and educate the public on the uniqueness of Mansfield."*

*After further discussion, the Commissioner set the following preservation goals for 2021-2022:*

- 1) Identify and prioritize Mansfield's historic resources.*
  - a. Work with the Tarrant County Historic Preservation Commission on updating the Historic Resources Survey as part of a county-wide effort.*
  - b. Expand on the windshield surveys taken by the Volunteer Program and HPAB.*
  - c. Request funding from Council for a formal Downtown Historic Resource Survey in conjunction with a CLG grant.*
  - d. Integrate survey information into the City's Geographic Information System (GIS).*
- 2) Develop incentives for historic preservation in conjunction with the City Council.*
  - a. Formulate a proposal for incentives such as tax abatements, low-interest loans, and grants to promote the restoration, rehabilitation and reuse of historic resources and discourage the demolition of these resources.*
  - b. Request a joint work session with the City Council to discuss the historic preservation program.*
- 3) Promote the work of the Historic Landmark Commission.*
  - a. Produce an annual report of the Commission's activities to educate the public on the Commission's role and the need for historic preservation.*
  - b. Keep City departments and boards abreast of the Commission's policies and actions so they may act in a mutually supportive fashion.*
  - c. Seek recognition for the City's preservation efforts through programs such as Preserve America*
- 4) Increase the Commission's public engagement programs.*
  - a. Promote events to celebrate Historic Preservation Month.*
  - b. Inform owners of historic properties of the benefits and incentives for becoming a designated historic landmark.*
  - c. Work with the Museum on educational programs for adults and youth to connect them with Mansfield's history.*
  - d. Support a heritage tourism program for Mansfield.*

[21-4176](#)**HLC#21-008: Establishment of a Cultural Landscape designation**

*Mr. Wright gave a presentation explaining the proposed Cultural Landscape designation and was available for questions.*

*Commissioner Walker suggested considering Red Bluff as a cultural landscape in addition to the Harrison property.*

**After discussion, Vice-Chairman Littlefield made motion to establish a Cultural Landscape Designation. Commissioner Leach seconded the motion which carried by the following vote:**

**Aye:** 6 - Amanda Kowalski; Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 1 - Lynda Pressley

**Abstain:** 0

**8. COMMISSION ANNOUNCEMENTS**

*None*

**9. STAFF ANNOUNCEMENTS**

*•The cost to repair the bricks, mortar and roof of the McKnight Building (c. 1900) will be over \$100,000.00.*

*•Mansfield will be hosting a 2-day virtual NACP CAMP Training for Texas Certified Local Governments on August 26 and 27.*

*•Hull Millwork is back to operations and has asked conduct a new window restoration workshop in the near future, possibly at the new Information Center at the Man House Museum.*

**10. ADJOURNMENT OF MEETING**

*With no further business, Chairman Smith adjourned the meeting at 7:10 p.m.*

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Dr. Robert A. Smith, Chairman

ATTEST:

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Jennifer Johnston, Development Coordinator