



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Final

### Historic Landmark Commission

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Thursday, November 10, 2022

5:30 PM

City Hall Council Chambers

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#### 1. CALL TO ORDER

*Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff:*

*Art Wright, Planner/HPO*

*Jennifer Johnston, Development Coordinator*

*Commissioners:*

**Absent** 3 - Amanda Kowalski; Mark Walker and Allan Hudson

**Present** 4 - David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

#### 2. APPROVAL OF MINUTES

[22-5032](#)

Minutes - Approval of the October 5, 2022 Historic Landmark Commission Meeting Minutes

*Chairman Smith called for approval of the minutes of the October 5, 2022 meeting.*

**Commissioner Leach made a motion to approve the minutes as presented.**

**Commissioner Klenzendorf seconded the motion which carried by the following vote:**

**Aye:** 4 - David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 3 - Amanda Kowalski; Mark Walker and Allan Hudson

**Abstain:** 0

#### 3. CITIZENS COMMENTS

*None*

#### 4. OTHER AGENDA ITEMS

[21-4346](#)

HLC#21-013: Discussion and possible action regarding revisions to the Design Guidelines for Historic Mansfield

*Mr. Wright provided a draft of the updated Design Guidelines for Historic Mansfield.*

**After a discussion, Vice-Chairman Littlefield made a motion to take the draft guidelines to a public hearing. Commissioner Klenzendorf seconded the motion which carried by the following vote:**

**Aye:** 4 - David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 3 - Amanda Kowalski; Mark Walker and Allan Hudson

**Abstain:** 0

## **5. PRESERVATION MONTH SUB-COMMITTEE REPORT AND DISCUSSION**

[22-5033](#)

Minutes - Approval of the October 26, 2022 Historic Landmark Commission Meeting Minutes

*Vice-Chairman Littlefield called for approval of the minutes of the October 26, 2022 meeting.*

**Commissioner Leach made a motion to approve the minutes as presented. Commissioner Klenzendorf seconded the motion which carried by the following vote:**

**Aye:** 3 - David Littlefield; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 1 - Mark Walker

**Abstain:** 0

**Non-Voting:** 3 - Amanda Kowalski; Robert Smith and Allan Hudson

## **6. HISTORIC PRESERVATION OFFICER'S REPORT**

*Mr. Wright provided an update on the restoration of Mahoney Building.*

*Mr. Wright provided an update on the proposed scan of Mansfield Cemetery and Mansfield Community Cemetery.*

## **7. COMMISSION ANNOUNCEMENTS**

*None*

8. **STAFF ANNOUNCEMENTS**

*None*

9. **ADJOURNMENT OF MEETING**

With no further business, Chairman Smith adjourned the meeting at 6:16 p.m.

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Dr. Robert A. Smith, Chairman

ATTEST:

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Jennifer Johnston, Development Coordinator