

CITY OF MANSFIELD

*104 South Wisteria
Mansfield, TX 76063
<http://www.mansfield-tx.gov>*



Meeting Minutes - Final

Wednesday, January 11, 2017

6:00 PM

Community Room

Mansfield Public Library Advisory Board

1. **CALL TO ORDER**

The meeting was called to order by President Suzonne Evans at 6:00 p.m.

Members Present

Bobby Quinten, Cindy Gray, Cindy Kuster, Deborah Hathaway, Sherri Chambers, Shelley Daunis, Suzonne Evans, Kelvin Stroy, and Friends President Carol Ann Grantham

2. **APPROVAL OF MINUTES OF NOVEMBER MEETING**

A motion to accept the November 9, 2016 minutes as written was made by Kelvin Stroy and seconded by Cindy Gray. The minutes were approved unanimously.

3. **CITIZEN COMMENTS**

Friends' president Carol Ann Grantham spoke as a citizen, advising the Board of her new position with the US Census Bureau and offering a demographic study of Mansfield that she picked up at her training. The study offers facts and figures on how the Mansfield community breaks down in terms of population, ethnicity, educational levels, income, etc.

4. **FRIENDS OF THE LIBRARY UPDATE**

Ms. Grantham advised the Board of the selection for this spring's Mansfield Reads! events, explaining that there will be several weeks of activities prior to the actual author event on April 28th. She asked Mr. Standefer to arrange for a proclamation from City Council at the Council meeting either February 27th or March 13th, to allow time for additional activities. If Council does not move the March 13th meeting to accommodate Spring Break, Mr. Standefer will try to schedule February 27th.

5. **CITY LIBRARIAN'S REPORT**

Mr. Standefer reported on:

- Council recognition for Janice Knight and Sharon Zambrzycki at the Council meeting January 23rd.*
- The need to fill Ms. Knight's position on the Library Board and that he had reported the vacancy to the City Secretary.*
- News from the Polaris Consortium regarding some library cardholders who had been counted as Mansfield residents when they are not. These cardholders were a small group and have been notified.*
- The annual Texas Library Association conference will be in San Antonio in April.*

Youth Services Librarian Yolanda Botello reported on progress with the Family Place Libraries Learning Center, saying it should be fully functional by February 1st.

Adult Services Librarian Faria Martin reported on her plans for upcoming adult programming events, including some of the Mansfield Reads preliminaries.

6. **REVIEW OF QUARTERLY REPORT TO CITY COUNCIL**

Mr. Standefer reviewed the report that had been sent to City Council summarizing the first three months of fiscal 2017. A similar report will be submitted every three

months and will be a work in progress as the library staff identifies important elements. Attention will also be paid to the appearance of the report, with a more formal presentation as needed.

7. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

Board president Suzonne Evans announced that she will be returning to work as the librarian at Summit High School.

There was some discussion of programming efforts coming up in the spring and Board members expressed approval for the new quarterly report. Both topics led to an enthusiastic discussion.

*Next Meeting
Wednesday, February 8, 2017 at 6 p.m.*

8. ADJOURN

The meeting was adjourned by Suzonne Evans at 7:20 p.m.

CERTIFICATION

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, January 6, 2017, in accordance with City policy.

Steven R. Standefer, MLS
City Librarian / Director