

**HISTORIC LANDMARK COMMISSION
CITY OF MANSFIELD**

September 19, 2017

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Present:

Robert Smith	Chairman
David Littlefield	Vice-Chairman
Mark Walker	Commissioner
Julie Short	Commissioner
Justin Gilmore	Commissioner
Cynthia Gardner	Commissioner
Lynda Pressley	Commissioner

Absent:

Brent Parker	Commissioner
Arnaldo Rivera	Commissioner

Staff:

Lisa Sudbury	Interim Director of Planning
Art Wright	Planner
Delia Jones	Secretary

Approval of Last Meeting Minutes

Chairman Smith called for approval of the minutes of the July 18, 2017, meeting. Commissioner Short made a motion to approve the minutes as presented. Commissioner Pressley seconded the motion which carried unanimously.

Update on exterior renovations at 200 W. Oak Street

Commissioner Walker stated that he owns the historic home at 200 W. Oak Street and the building code requires some exterior changes. He added that he is in the process of adding a handicapped ramp with railing which will all be constructed of wood to retain the historic significance.

Results of the 2017 Four-Year Evaluation under the National Historic Preservation Act of 1966, for the Certified Local Government program, City of Mansfield, Tarrant County, Texas

Mr. Wright stated that with Certified Local Government (CLG) status, the City can apply for various grants such as updating the Historic Survey, which has not been done since 1997 as well as training for Commissioners. In response to a question by Commissioner Gilmore, Mr. Wright stated that with the retirement of Felix Wong, according to Federal and State Rules for the Texas CLG Program, a staff member is required to be appointed to replace the former Preservation Officer. He added that the letter of appointment is currently in the City Manager's office awaiting approval to appoint Mr. Wright to serve as the Historic Preservation Officer and CLG Representative.

Training opportunity at the 2017 Texas Downtown Conference in McKinney, Texas

Commissioners Walker and Pressley stated that they would like to attend the November 8-9 conference this year. Commissioner Gilmore stated that he is planning on attending through the company/vendor where he works.

Commission Announcements

Commissioner Short stated that her husband recently received zoning approval for two lots at Kimbell and Second and she will keep Commissioners updated on the construction progress. Commissioner Gilmore let Commissioners know the proposed restaurants that will be going in across the street from The Lot on Main Street: Tacos & Avacados w/micro brewery (opening date June 2018), Twisted Root (opening January 31 2018) and Hypnotic Emporium (sweet shop featuring ice cream with candy).

Staff Comments

Mr. Wright stated that he will keep Commissioners updated on training opportunities.

Adjournment

With no further business, Chairman Smith adjourned the meeting at 5:59 p.m.

Robert Smith, Chairman

ATTEST:

Delia Jones, Secretary