

**HISTORIC LANDMARK COMMISSION  
CITY OF MANSFIELD**

**June 19, 2018**

Chairman Smith called the meeting to order at 5:30 p.m. in the City Council Conference Room of City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

**Present:**

Robert Smith	Chairman
David Littlefield	Vice-Chairman
Mark Walker	Commissioner
Justin Gilmore	Commissioner
Cynthia Gardner	Commissioner
Lynda Pressley	Commissioner
Arnaldo Rivera	Commissioner

**Absent:**

Brent Parker	Commissioner
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**Staff:**

Art Wright	Planner
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**Approval of Last Meeting Minutes**

Chairman Smith called for approval of the minutes of the May 8, 2018, meeting. Commissioner Pressley made a motion to approve the minutes as presented. Commissioner Rivera seconded the motion which carried unanimously.

**Work Session to Establish the Commission's Annual Preservation Goals for 2018 - 2019**

Chairman Smith opened the discussion on the preservation goals to the Commissioners. Commissioner Rivera recommended that the Commission have a vision statement. Vice-Chairman Littlefield stated that he liked the process used for the Historic Mansfield Vision and Action Plan. After discussion, the Commission adopted the following as their vision statement:

“The Commission will work to preserve the past to promote the future.”

The Commission then discussed setting goals for the upcoming year. Mr. Wright explained some of the state requirements for Certified Local Governments that might be used as goals. Commissioner Gilmore discussed the possibility of using the hotel/motel tax for historic preservation efforts.

After discussion, the Commission agreed on the following goals:

- 1) Identify and prioritize Mansfield's historic resources.
  - a) Identify high priority or endangered historic resources for preservation.
  - b) Work with the Tarrant County Historic Preservation Commission on updating the Historic Resources Survey as part of a county-wide effort.
- 2) Develop incentives for historic preservation in conjunction with the City Council.
  - a) Formulate a proposal for incentives such as tax abatements, low-interest loans, and grants to promote the restoration, rehabilitation and reuse of historic resources and discourage the demolition of these resources.
  - b) Hold a joint work session with the City Council to present the historic preservation incentive program and discuss funding mechanisms for the program.
- 3) Promote the work of the Historic Landmark Commission.
  - a) Produce an annual report of the Commission's activities to educate the public on the Commission's role and the need for historic preservation.

Chairman Smith directed Staff to schedule another work session in a month to discuss an incentives program to encourage preservation.

**Commission Announcements**

None

**Staff Comments**

None

**Adjournment**

With no further business, Chairman Smith adjourned the meeting at 6:50 p.m.

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Robert Smith, Chairman

ATTEST:

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Delia Jones, Secretary