

CITY OF MANSFIELD

*104 South Wisteria
Mansfield, TX 76063
mansfieldtexas.gov*



Meeting Minutes - Final

Wednesday, October 10, 2018

6:00 PM

Community Room

Mansfield Public Library Advisory Board

1. **CALL TO ORDER**

The meeting was called to order by President Suzonne Evans at 6:00 p.m.

Board Members Present

Suzonne Evans, Bobby Quinten, Debra Collins, Cindy Kuster, Shelley Daunis, Cindy Gray, Richard Ajenikoko, and Maggie Martin

Library Staff Present

Director of Library Services Yolanda Botello, Adult Services Librarian Faria Matin, and Library Administrative Assistant Dorothy McGuinness

Citizens Present

None

Board Members Absent

Kelvin Story and Ex Officio Friends President Carol Ann Grantham

2. **APPROVAL OF MINUTES OF SEPTEMBER MEETING**

A motion to accept the September 12, 2018 minutes was made by Debra Collins, seconded by Bobby Quinten. The minutes were approved unanimously.

3. **CITIZEN COMMENTS**

None

4. **FRIENDS OF THE LIBRARY UPDATE**

Friends Secretary Shelley Daunis provided the update:

North Texas Giving Day generated over \$700 from 15 donors with no formal publicity.

Friends participated in ArtScapes 2018, decorating the Frost Bank table. Friends decorated the table based on the Mansfield Reads! 2019 book, generating publicity for the book.

Friends of the Library Week is October 21-27. There will be a display in the library and an announcement at the City Council meeting on October 22.

Mansfield Reads! 2019 is scheduled for Friday, April 26. The paperback edition of the book Before We Were Yours by Lisa Wingate is delayed, so the Friends will be selling the hardback edition.

Friends are currently searching for business and printing services or connections, along with sponsorships

5. **DIRECTOR OF LIBRARY SERVICES REPORT**

Library Update

Director of Library Services Yolanda Botello provided an update:

Ms. Botello introduced the two new Board members, Richard Ajenikoko and Maggie Martin.

Ms. Botello provided the meeting room policy to review.

Currently the meeting rooms are not available for the public, but the policy will be in place if needed at a future date.

*The Board was asked to review the policy for approval at the November meeting.
The waiver for use of the STEM cart and 3-D printer was shared.
The waiver must be signed by everyone using the equipment.
The cart will only be used during library programming and not by individual patrons.
The Board members suggested having Legal review the waiver to ensure the library is protected.
The library has a 2% increase from last year's budget.
There was a slight increase in library materials, but the majority of the budget remained the same.
There was an increase in library materials / resources and databases.
Turkey Palooza is a cross-departmental program that is scheduled for November 3 from 11am-2pm.
This program is a fun afternoon filled with learning, eating, and celebrating Thanksgiving.
The Board members are encouraged to volunteer from 10am-3pm to present a strong library presence at the event.
The most recent quarterly report was shared.
It shows signs of significant growth in library programs and attendance from 2010 to 2018.
The library had a needs assessment done in 2010. The comparison to 2018 shows that the library is doing much more in 2018 with less staff and less space.*

6. DISCUSSION - NEXT STEPS

*The Board discussed the next steps; key points included:
We need to implement a campaign to promote the library.
Our library services are limited by the financial and physical resources available.
The library cannot match the growth trends of the city.
We need City Council to understand the importance and value of library services to the community.*

7. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

The next Library Advisory Board meeting is scheduled for November 14, 2018.

8. ADJOURN

The meeting was adjourned by President Suzonne Evans at 7:27 p.m.

CERTIFICATION

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, October 5, 2018, in accordance with City policy.

Yolanda Botello, MLS
Director of Library Services