

**PLANNING & ZONING COMMISSION MEETING
CITY OF MANSFIELD**

December 17, 2018

Chairman Wilshire called the meeting to order at 6:30 p.m. in the Council Chambers of City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Present:

Wayne Wilshire	Chairman
Cory Smithee	Vice-Chairman
Kent Knight	Commissioner
Mel Neuman	Commissioner
Tamera Bounds	Commissioner

Absent:

Robert Klenzendorf	Commissioner
Andrew Papp	Commissioner

Staff:

Lisa Sudbury	Interim Director of Planning
Art Wright	Planner
Shirley Emerson	Planner
Andrew Bogda	Planner
Delia Jones	Planning & Zoning Secretary
Clay Cawood	Fire Marshal
Joe Smolinski	Deputy City Manager

Call to Order

Chairman Wilshire called the meeting to order at 6:30 p.m.

Minutes

Chairman Wilshire called for approval of the December 3, 2018, minutes. Commissioner Knight made a motion to approve the minutes. Vice-Chairman Smithee seconded the motion, which carried by the following vote:

Ayes: 5 - Wilshire, Smithee, Neuman, Knight and Bounds
Nays: 0
Abstain: 0

Citizen Comments

None

SD#18-038: Public Hearing on a replat to create Lots 12R-1 and 12R-2, Block 1, Broad Park

Terry Cunningham, representing the applicant, gave an overview of the request and was available for questions.

Chairman Wilshire opened the public hearing and called for anyone wishing to speak to come forward.

Seeing no one come forward to speak, Chairman Wilshire closed the public hearing.

After discussion, Commissioner Neuman made a motion to approve the replat. Commissioner Knight seconded the motion which carried by the following vote:

Ayes: 5 - Wilshire, Smithee, Neuman, Knight and Bounds
Nays: 0
Abstain: 0

Presentation on the draft Subdivision Ordinance

Mr. Wright stated that the original Subdivision Control Ordinance was adopted in 1968 and over the years has been amended many times. He added that Articles 1 through 4 were adopted in 2006, and amended in 2015 and Staff is currently working on Articles 5 through 7 to complete the ordinance. The draft ordinance is still under review by Staff and the City Attorney and is subject to change; however, Staff will keep the Commission informed throughout the process. A deadline for comments from the Commissioners on the ordinance was set for January 22, 2019.

Commissioner Announcements

Commissioner Bounds inquired about the possibility of Commissioner training classes. Mr. Smolinski stated that he is hopeful training opportunities will be made available soon and he will speak with City Council regarding the classes. Commissioner Neuman stated that he has attended many training classes and he feels that Staff could do the presenting at City Hall rather than traveling to other cities for a class. Vice-Chairman Smithee stated that he found the most beneficial class was with Staff and the City Attorney.

Staff Announcements

Mr. Wright distributed information regarding tabling an item that was brought up by Commissioners at the last meeting. He stated that if a case is tabled, it must be the next meeting date or a date certain, and information must be obtained from the applicant in order for Commissioners to make a more informed decision.

Adjournment

Vice-Chairman Smithee made a motion to adjourn the meeting. Commissioner Knight seconded the motion which carried by the following vote:

Ayes: 5 – Wilshire, Smithee, Neuman, Knight and Bounds

Nays: 0

Abstain: 0

With no further business, Chairman Wilshire adjourned the meeting at 7:08 p.m.

Wayne Wilshire, Chairman

Delia Jones, Planning & Zoning Secretary