

# CITY OF MANSFIELD

*104 South Wisteria  
Mansfield, TX 76063  
mansfieldtexas.gov*



## Meeting Minutes - Final

Wednesday, May 8, 2019

6:00 PM

Community Room

**Mansfield Public Library Advisory Board**

1. **CALL TO ORDER**

*The meeting was called to order by President Bobby Quinten at 6:00 p.m.*

*Board Members Present:*

*Cindy Kuster, Cindy Gray, Debra Collins, Suzonne Evans, Yolanda Botello, Shelley Daunis, Bobby Quinten, Kelvin Stroy, and Richard Ajenikoko*

*Library Staff Present:*

*Director of Library Services Yolanda Botello, Adult Services Librarian Faria Matin, and Library Administrative Assistant Dorothy McGuinness*

*Citizens Present:*

*None*

*Board Member Absent:*

*Maggie Martin*

2. **APPROVAL OF MINUTES OF MARCH MEETING**

*A motion to accept the March 13, 2019, minutes was made by Kelvin Stroy and seconded by Suzonne Evans. The minutes were approved unanimously.*

3. **CITIZEN COMMENTS**

*There were no citizen comments.*

4. **FRIENDS OF THE LIBRARY UPDATE**

*Friends President Shelley Daunis thanked all for supporting Mansfield READS and for helping with the various READS events. Ms. Daunis provided the following update:*

*READS 2019 - READS 2019 was a great success with an abundance of community involvement that included the Mansfield READS Kick-off at Market Street with Mayor David Cook and City Council members participating. An attendance of close to 250 people, on the evening of April 26, 2019, with featured author, Lisa Wingate, represented 25 cities and 4 states.*

*The registration was fully "sold out" on Eventbrite with only a few no shows. All of the scheduled Mansfield READS programs had noteworthy participation.*

*North Texas Giving Day - The Friends of MPL will be participating in the 4th year of North Texas Giving Day. This year Cindy Kuster and Kathy Allen are the co-chairs assigned to oversee this fundraiser. North Texas Giving Day is on September 19, 2019, but individuals can start pledging from September 9th - 19th.*

*Book Sale - The Friends will be holding a big book sale in the Library community room May 21-25, 2019, during normal Library hours. Patrons can purchase a plastic bag for \$5.00 and fill it up with as many books as will fit. Volunteers are needed to help arrange the book sale items on May 20th and cleanup on May 28th, with these times to be announced.*

**5. DIRECTOR OF LIBRARY SERVICES REPORT**

*Director of Library Services Yolanda Botello provided the following update:  
The Library will be awarded a TMLDA award at the City Council meeting on May 13th at 7pm.*

*Mansfield Public Library has its own Facebook page. Patrons and Board members are urged to follow the Library's Facebook page and share their posts so users are more engaged with the Library @MansfieldtxPublicLibrary.*

*The Summer Reading Calendar, designed by Adult Services Librarian, Faria Matin, is posted on the website and on Facebook in a printable format. Volunteers are needed for the Summer Reading end party on July 26th from 2-4pm at the MAC. Since the Farr Best Theatre is a limited seating venue, programs held there this year will require tickets. Eventbrite is again being used for those programs requiring pre-registration which opens two weeks prior to the date of the program.*

*The City of Mansfield has purchased the Man house, the home of one of the original city founders. The Mansfield Public Library is in charge of this property. Ms. Botello, Director of Library Services, and Jessica Baber, Museum Manager, will work together to develop a plan for the Man house. Ms. Botello has included it in the Library budget.*

*Library Policies - The Library recently experienced an issue with a patron persistently using the Library's staff phone for personal use. Due to this issue, a new policy is being drafted addressing staff phone use. This policy will be explained and referred to for any patron who needs clarification. Staff will enforce this policy consistently and only allow patrons to use staff phones for true emergencies, as defined in the policy. Per Board suggestion, an escalation policy may also need to be developed. Director of Library Services, Ms. Botello will email a draft of these policies to each Library Advisory Board member prior to the next Board meeting for review and amending of any errors.*

*Budget - There are some cuts, but of line items that were expected. The FY20 budget is predicted to be close to this year's budget. The request for a Library outreach van most likely will not be honored during this budget cycle. House Bill 2 and Senate Bill 2 include a cap of a 3.2% increase in revenue. The City usually has a 7% increase, but there will be a revenue cap. If this Bill passes, it will affect all Mansfield City departments and every Texas city.*

**6. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

*People enjoyed the READS Kick-off event. Sponsor Market Street has expressed interest in participating in this programming again in the future. Mr. Quinten has also agreed to be the READS 2020 chairperson.*

*Current Board President and Friends of MPL READS 2019 chairperson, Bobby Quinten filed the application for the Friends of Mansfield Public Library Foundation.*

*The next Library Advisory Board meeting is scheduled for June 12, 2019, at 6:00 p.m.*

**7. ADJOURN**

*The meeting was adjourned by President Bobby Quinten at 6:54 pm.*

**CERTIFICATION**

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, May 3, 2019, in accordance with City policy.

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Yolanda Botello, MLS  
Director of Library Services