

**HISTORIC LANDMARK COMMISSION  
CITY OF MANSFIELD**

**June 13, 2019**

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chambers of City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

**Present:**

Robert Smith	Chairman
David Littlefield	Vice-Chairman
Houston Mitchell	Commissioner
Lynda Pressley	Commissioner
Mark Walker	Commissioner
Ginny Graygor	Commissioner

**Absent:**

Justin Gilmore	Commissioner
Arnaldo Rivera	Commissioner
Rick Weintraub	Commissioner

**Staff:**

Art Wright	Planner
Delia Jones	Secretary

**Approval of Last Meeting Minutes**

Chairman Smith called for approval of the minutes of the May 9, 2019 meeting. Commissioner Mitchell made a motion to approve the minutes as presented. Commissioner Graygor seconded the motion which carried by a vote of 6 to 0.

**Other Agenda Items**

**HLC#19-004: Consideration of a Historic Mansfield Preservation Grant for the Gaulden-Baskin House located at 301 W. Broad Street**

Chairman Smith called for a motion to consider HLC#19-004. Vice-Chairman Littlefield made a motion to consider the Preservation Grant for the home located at 301 W. Broad Street. Commissioner Pressley seconded the motion.

Mr. Wright stated the following homes that were considered:

- 309 Elm Street – The owner was not interested in being a landmark.
- 302 W. Broad Street – The owner was interested but needed to speak with family members.
- 202 W. Oak Street – The house didn't need much work.
- 301 W. Broad Street – The owner expressed interest and was chosen as the grant recipient. At this time, some repairs are being made by the ARBORS (structural and painting), but the house needed several window replacements that the ARBORS could not do.

Mr. Wright stated that grant funds will be used to replace the existing windows with as many historically correct wooden windows as possible this fund year and next fund year complete the project and a recommendation is needed from HLC to ask Council to approve the preservation agreement so the funds can be used. He added that the owners of 301 W. Broad Street are willing to apply for a historic landmark designation as a condition of the grant.

After discussion, Vice-Chairman Littlefield recommended proceeding as presented. Commissioner Walker seconded the recommendation which carried unanimously.

### **Consideration of an Application for Hotel/Motel Tax Funding for the Historic Mansfield Preservation Grant Program**

Chairman Smith stated that Mansfield has lost many homes throughout the years for various reasons and it's time to request funds to assist in preserving more of these homes. Mr. Wright suggested requesting \$15,000 total which would be \$10,000 for windows and the remainder for structural issues.

Vice-Chairman Littlefield recommended proceeding as presented. Commissioner Graygor seconded the recommendation which carried unanimously.

### **Appointment of a Preservation Month Coordination Sub-Committee**

Mr. Wright stated that May was national Preservation Month, and although it was too late to celebrate this year, 2020 will mark the 130<sup>th</sup> anniversary of the City's incorporation which would be a good opportunity to celebrate Preservation Month. He also stated that he needs two people for the Sub-Committee

After discussion, Chairman Smith recommended Commissioner Walker and Commissioner Weintraub. Commissioner Mitchell seconded the recommendation which carried unanimously.

### **Consideration of a Date and Method of Ceremony for the Official Recognition of Historic Properties**

Mr. Wright reported that notices had been sent to the owners of 12 historic properties informing them that they were eligible for official recognition by the Commission. Mr. Wright stated that some of the property owners had contacted him about the program. Mr. Wright requested that the Commission consider a date, venue and format for the recognition ceremony.

After discussion, Chairman Smith recommended Saturday, November 9, 2019, with the Historic Museum being their first choice and the Farr Best Theater being their second choice. Mr. Wright stated that the Commission should invite the Mayor, City Council, Mansfield Historic Society and Volunteer Coordinator Priscilla Sanchez.

### **Commission Announcements**

None

### **Staff Comments**

Mr. Wright asked the Commissioners that for the July 11, 2019 meeting to begin thinking about the Annual Preservation Goals and Annual Report. He stated that they are both due in September and the July meeting would be a good opportunity to start working on them.

### **Adjournment**

With no further business, Chairman Smith adjourned the meeting at 6:25 p.m.

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Robert A. Smith, Chairman

ATTEST:

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Delia Jones, Secretary