

# CITY OF MANSFIELD

*104 South Wisteria  
Mansfield, TX 76063  
mansfieldtexas.gov*



## **Meeting Minutes - Final**

**Wednesday, September 11, 2019**

**6:00 PM**

**Community Room**

**Mansfield Public Library Advisory Board**

1. **CALL TO ORDER**

*The meeting was called to order by President Bobby Quinten at 6:01 p.m.*

*Board Members Present:*

*Bobby Quinten, Cindy Kuster, Debra Collins, Shelley Daunis, Kelvin Stroy, Richard Ajenikoko, Maggie Martin, and Suzonne Evans*

*City and Library Staff Present:*

*Deputy City Manager Shelly Lanners, Director of Library Services Yolanda Botello, Youth Services Librarian Julie Crisafulli, and Library Administrative Assistant Dorothy McGuinness*

*Citizens Present:*

*Paula Highfill and retired MPL City Librarian Steve Standefer*

*Board Member Absent:*

*Cindy Gray*

2. **APPROVAL OF MINUTES OF AUGUST MEETING**

*A motion to accept the August 14, 2019 minutes as written was made by Kelvin Stroy, seconded by Richard Ajenikoko. The minutes were approved unanimously.*

3. **CITIZEN COMMENTS**

*Deputy City Manager Shelly Lanners congratulated the Board members who were reappointed and thanked the Board for their dedication in supporting the Library. She also thanked Steve Standefer for laying the foundation for the progress of the Library. Mr. Standefer, retired MPL City Librarian, thanked Ms. Lanners for her relentless advocacy for the Library.*

4. **FRIENDS OF THE LIBRARY UPDATE**

*Friends' President, Shelley Daunis provided the update. The Friends of MPL applied for Hotel / Motel Occupancy Tax funds by submitting data from Mansfield Reads 2019 and were awarded \$5,000 to promote Mansfield Reads 2020.*

*Mansfield Methodist contacted the Friends of MPL to be a part of their NICU Reunion which has a Dr. Seuss theme. It is scheduled for Saturday, September 21, 2019, from 10:00 a.m.-12:00 p.m. Youth Services Librarian Julie Crisafulli is doing a Story Time.*

*The Friends were also contacted by Frost Bank to design a table for Table Scapes. Frost Bank agreed to support Mansfield Reads with a \$1,000 donation.*

*In preparation for North Texas Giving Day, Thursday, September 19, 2019, a signup sheet to donate at a specific time of the day to qualify the Friends for hourly bonus prizes was circulated. Board members were encouraged to sign up at a specific time slot if they were planning on donating. Board members were also asked to sign up to staff a table inside the Library on North Texas Giving Day. Mayor David Cook will be reading stories during Bilingual Story Time at 10:30 a.m. that morning. Scheduled giving started on September 9.*

*The Friends will be doing a Facebook Live book reveal for the Mansfield Reads 2020 book on September 25, 2019. Preliminary planning has already begun as the Friends think about READS 2021.*

## **5. DIRECTOR OF LIBRARY SERVICES REPORT**

*Director of Library Services Yolanda Botello provided the update. Ms. Botello was present at the 3CMA Conference in Denver, CO where the Mansfield Public Library placed 3rd for the Savvy Award (award of excellence) out of 700 entries in 25 categories for the 2018 Turkey Palooza program.*

*The third reading of the 2020 City budget was approved and includes the Library expansion. This will add 4,000 square feet to the back of the Library building with an enclosed children's area, a new programing area, a family bathroom, and an additional office. The allocated budget will be combined with the bond money (\$1.5 million) from 2004 for a total of \$2.5 million.*

*A library tech truck was also funded, which includes the cost of the vehicle, customization, and wrapping for \$91,000. The Friends previously pledged \$10,000 that will be used to help outfit the truck. The truck is based on the Plano Public Library truck, which has a bubble machine, awning with TV, generator, and storage.*

*The Library will be reclassifying four of the frozen part-time positions into a professional Community Engagement Librarian. This librarian will drive the truck, take services outside of the Library, and do community outreach. Current Library staff will also do cross-training for use of the vehicle.*

*Overall, the Library operating budget only went up about \$500, which is consistent with previous years.*

*Separately, the Museum received budget approval for foundation and roof repairs. The Man House also received budget approval, with phases 1 and 2 to be complete by February 2020. Phases 3 and 4 will include a small information center.*

*"Turkey Palooza", Saturday, November 9, 2019, planning is underway. The date having already been publicized in print, unfortunately, is the same day as the Veterans Day Parade; City Council members may not be able to participate in "Turkey Palooza" 2019 in the same manner as in 2018.*

## **6. OLD BUSINESS**

*Maggie Martin asked if the Library Needs sheet the Board previously created is still valid. The group agreed that the needs are still applicable and are good talking points.*

## **7. NEW BUSINESS**

*Ms. Botello shared that the Library's new website could launch by the end of September. Official individual photos are needed of newer Library Advisory Board members, Maggie Martin and Richard Ajenikoko, as well as an updated group photo of the full Library Advisory Board. Ms. Botello will determine if pictures can be taken at one of the next Board meetings.*

**8. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

*The Board members shared their congratulations to Director of Library Services, Yolanda Botello on the exciting 2020 budget news for the Library expansion and tech truck. The Board commended the entire Library staff for their dedication and outstanding work.*

*The next Library Advisory Board meeting is scheduled for October 9, 2019 at 6:00 p.m.*

**9. ADJOURN**

*The meeting was adjourned by President Bobby Quinten at 7:00 p.m.*

**CERTIFICATION**

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, September 6, 2019, in accordance with City policy.

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Yolanda Botello, MLS  
Director of Library Services