

# CITY OF MANSFIELD

*102 N. Main St.  
Mansfield, TX 76063  
mansfieldtexas.gov*



## **Meeting Minutes - Final**

**Monday, November 18, 2019**

**6:00 PM**

**Mansfield Historical Museum and Heritage Center**

**Historic Preservation Advisory Board**

1. **CALL TO ORDER**

*The meeting was called to order by Chairman Mike Leasor at 6:00 p.m.*

*Board Members present: Cindy Gardner, Connie McGough, Carol McKenna, Mike Leasor, James Leggs, Chris Ohan, and Marty Thomas.*

*City Staff present: Museum Manager Jessica Baber, Director of Library Services Yolanda Botello*

*Citizens Present: Annette Hamill*

2. **APPROVAL OF MINUTES FROM AUGUST MEETING**

*The Board discussed the minutes. Marty Thomas made a motion to approve the minutes. Carol McKenna seconded the motion and all voted in favor.*

3. **CITIZENS COMMENTS**

*None*

4. **PRESERVATION MONTH COMMITTEE UPDATE**

*Cindy Gardner updated the Board on the committee's progress. They have a lot of potential programs and activities in the works. They have coordinated with other organizations including: the library, the Arts Commission, MISD, Hilltop Bicycles, Historic Mansfield Business Association, and the Convention and Visitors Bureau. Several events are already planned for May.*

5. **DISCUSS MILL STONE AT MELLOW MUSHROOM**

*Mike Leasor reported there is no update on the Mill Stone. At present, no one is allowed in the building.*

6. **MUSEUM AND MAN HOUSE MISSION STATEMENTS**

*The Board went over the mission statements that were discussed at the September meeting. A motion was made to approve the Historical Services mission statement by Chris Ohan and seconded by Connie McGough, all voted in favor to approve. There was a suggestion made to add "mid-late 19th century" to the Man House Museum mission statement. Carol McKenna motioned to approve the statement as amended, James Leggs seconded and all approved the motion. Connie McGough motioned and Carol McKenna seconded, and all voted in favor to approve the Mansfield Historical Museum mission statement as written. Jessica Baber will send everyone a copy of the approved mission statements.*

7. **MAN HOUSE MUSEUM UPDATE**

*After meeting with the contractor and architect, the scope for the project and final plans are completed for the restoration of the house and barn. Work can begin once sub-contractors are hired. The decision was made to take off the interior paneling on*

*two of the walls in the cabin room, exposing the original logs, if possible. The lead and asbestos abatement has taken place*

**8. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

*Marty Thomas attended the Tarrant County Historical Preservation Plan meeting which took place on November 7. The speakers were gathering information on the communities in the county and their preservation projects.  
There will not be a meeting in December.*

**9. ADJOURN**

*The meeting was adjourned by Mike Leasor at 6:42 p.m.*

**CERTIFICATION**

All meetings of the Historical Preservation Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance of the Mansfield Historical Museum and on the city web site 5:00 p.m., Thursday, November 14, 2019, in accordance with City policy.

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Jessica Baber  
Museum Manager