

CITY OF MANSFIELD

*104 South Wisteria
Mansfield, TX 76063
mansfieldtexas.gov*



Meeting Minutes - Final

Wednesday, January 8, 2020

6:00 PM

Community Room

Mansfield Public Library Advisory Board

1. **CALL TO ORDER**

The meeting was called to order by Bobby Quinten at 6:00 PM.

Board Members Present:

Bobby Quinten, Cindy Gray, Debra Collins, Maggie Martin, Kelvin Stroy, Suzonne Evans, Shelley Daunis and Richard Ajenikoko.

Library Staff Present:

Yolanda Botello, Director of Library Services and Julie Crisafulli, Youth Services Librarian.

Citizen Present:

Paula Highfill

Board Member Absent:

Cindy Kuster

2. **APPROVAL OF MINUTES OF NOVEMBER MEETING**

The name "Barnes and Nobles" was misspelled. A motion to accept the minutes as amended was made by Shelley Daunis and was seconded by Suzonne Evans. The minutes were unanimously approved as amended.

3. **CITIZEN COMMENTS**

Paula Highfill wished everyone a Happy New Year.

4. **FRIENDS OF THE LIBRARY UPDATE**

Friends President Shelley Daunis presented the Friends report. The Friends have not met yet for January. They will meet next week, Tuesday, January 14, 2020, at 6:00 p.m. Planning for Mansfield Reads is underway and programming is pretty well set for the months of March and April. To date, there has been no concrete answer from Market Street; leaving the Kick-off event up in the air. However, the kick-off will likely be held there. Hopefully Market Street will again agree to be a title sponsor.

5. **DIRECTOR OF LIBRARY SERVICES REPORT**

Director of Library Services, Yolanda Botello, gave an update regarding the release and use of the bond funding. The capital request debt can be released on January 13, 2020. Everything is ready to go on the Tech Truck once the debt is released. The same plan as Plano's Tech Truck will be used unless she is required to get bids. Director Botello met with the architect who already works with the City. After reviewing a proposal and developing a contract, the design stage will start.

6. **OLD BUSINESS**

Strategic Plan

Library Advisory Board Vice President, Cindy Kuster will facilitate a workshop for the Library Advisory Board, the Library Staff, and the Friends of MPL to flesh out a strategic plan for the next 5 years.

The plan outline has six bullet points that will be addressed in the Strategic Plan. Some sections will have more staff input than others and the needs will be more detailed instead of being general.

Accreditation will need to be addressed in the strategic plan. Once the City of Mansfield reaches a population of 100,000, the accreditation requirements will change. The new requirements will need to be addressed before the City of Mansfield's population gets there. Ms. Botello explained that accreditation involves following standards set by the State Library. Without being accredited, the Library would not be able to use any government funding or resources such as Texshare.

Director Botello shared that the Library keeps statistics for everything and incorporates that data into the library reports. Everything is constantly evaluated in order to make improvements in programs (attendance), databases (pay per use), etc.

Ms. Botello hopes to present the Strategic Plan to the City Council in early April 2020. The Strategic Plan will start with FY 2021 and cover 5 years. During that time it will be reviewed and adjusted as needed.

The Strategic Planning workshop will be scheduled for Saturday, February 1, 2020, from 10:00 AM-1:00 PM at either the Parks Administrative building on Matlock Rd. or the City Service Center on S. Wisteria St. All Board members said they could attend the workshop. Community members may be involved after the plan is drafted, but not at the initial workshop. Director Botello will send out the accreditation standards for Board members to review prior to the workshop.

Ms. Botello shared that during FY 19 patrons saved an estimated \$5 million by using their library.

Board Photos

New Library Board photographs are needed for the website. A group picture could be taken before a scheduled board meeting. The April 8, 2020, meeting may be the best option for taking the photos.

7. NEW BUSINESS

None

8. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

President Bobby Quinten said the Board was glad to have Shelley Daunis back at the MPL Advisory Board Meetings.

No other comments

The next meeting is February 12, 2020, 6:00 PM.

9. ADJOURN

The meeting was adjourned at 7:05 PM.

CERTIFICATION

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, January 3, 2020, in accordance with City policy.

Yolanda Botello, MLS
Director of Library Services