

CITY OF MANSFIELD

*104 South Wisteria
Mansfield, TX 76063
mansfieldtexas.gov*



Meeting Minutes - Final

Wednesday, February 12, 2020

6:00 PM

Community Room

Mansfield Public Library Advisory Board

1. **CALL TO ORDER**

The meeting was called to order by President Bobby Quinten at 6:00 PM.

Board Members Present:

Bobby Quinten, Cindy Kuster, Cindy Gray, Debra Collins, Maggie Martin, Suzonne Evans, and Richard Ajenikoko.

Library Staff Present:

Yolanda Botello, Director of Library Services; Faria Matin, Adult Services Librarian; and Dorothy McGuinness, Library Administrative Assistant II

Citizen Present:

None

Board Members Absent:

Kelvin Stroy and Shelley Daunis

2. **APPROVAL OF MINUTES OF JANUARY MEETING**

A motion to accept the January 8, 2020 minutes as written was made by Debra Collins and seconded by Cindy Kuster. The minutes were approved unanimously.

3. **CITIZEN COMMENTS**

None

4. **FRIENDS OF THE LIBRARY UPDATE**

President Bobby Quinten provided the update. Friends President, Shelley Daunis has resigned due to possible family job relocation. Kathy Allen, as Friends 1st Vice President will serve as Interim President until the Friends elections in November.

The Mansfield READS Kick-off is taking place at the beginning of Arts Week on Thursday, March 5 from 6:00 -7:30 PM at Market Street -Taphouse 16. Market Street is the title sponsor and is providing the catering for the kick-off as well as the light desserts for the Evening with the Author event on Friday, April 24, 7:00 PM at Legacy High School. Raffles and possibly, live music are planned for the kick-off event. A sound system will be used to alleviate concerns regarding excess noise that made it difficult to hear last year. Promotion of the programs will need to start taking place, as the Mansfield READS kick-off is the opening to Arts Week. Early registration for the Evening with the Author begins the night of the kick-off, then opens to the public the following day. Members of City Council and other city officials will be sent invitations. READS Chairman, Bobby Quinten will share where volunteer help is needed. Additional promotions scheduled for Mansfield READS are: a Book Page ad highlighting the event and READS information on Mansfield podcast, "About Mansfield". Library Advisory Board Vice President Cindy Kuster will follow up with READS on the podcast. Ms. Botello will inform her fellow P.L.A.N.T. members about READS 2020.

The current sponsors are Market Street, Ramtech, Author Diane Kelly, Frost Bank, Mouser Electronics and Dr. Robert Smith.

The READS VIP dinner will be at Savvy's Bistro on April 24 at 5:00 PM. The Evening with Author John Hart, will be at Legacy High School at 7:00 PM. The READS committee is working on plans that involve high school students interacting with the author at the Legacy High School Library.

The Friends will be increasing the prices for used books sold in the Friends Book Room. The proposed increases to take effect March 1 are: Children's paperbacks from \$.25 to \$.50; hardbacks from \$.50 to \$1.00; adult paperbacks from \$.50 to \$1.00 and adult hardbacks \$1.00 to \$2.00. The Friends make \$6,200/year on sales. They use these funds to purchase items such as 9 Tablets and 2 charging units for the Tech Truck.

5. DIRECTOR OF LIBRARY SERVICES REPORT

Director of Library Services, Yolanda Botello, gave a recap on the Library Tech Truck. The library plans to purchase a cargo van and is currently getting quotes. Once that is finalized the customization process will begin. The Tech Truck could potentially be delayed up to six months if the van has to be built instead of purchasing one already in stock at a dealership.

The library will soon be posting the position for a Community Engagement Specialist along with a part-time Library Clerk position to fill a recent staff resignation. The Library Summer Intern position is already posted. This position is ideally suited for a library school student who needs to fulfill a practicum or needs public library experience. It is cross-posted within the UNT library school and the City's job site. Additionally, a museum clerk position will also be posted within the next month.

The Pickle Parade Weekend is Friday, March 13, 5:00-9:00 PM and Saturday, March 14, 10:00 AM- 6:00 PM. The Library is sharing a booth with the Census committee and is in need of a few volunteers to help. At the booth, there will be a prize wheel and information about the Library, Library events, and the Census. Let the Library Staff know as soon as possible if you are able to volunteer for a 2 hour / 4 hour shift.

2020 is the 130th Anniversary of the founding of Mansfield. In conjunction with this anniversary, the library is participating in a project called "This is Us: Mansfield History Project". Mansfield residents are being invited to share their stories of growing up in Mansfield in an effort to preserve and archive Mansfield's history. It is a joint project between the Library, the Museum, and the HLC (Historic Landmark Commission). This project will be promoted throughout the year.

6. OLD BUSINESS

Strategic Plan: The Library Staff will be presenting a draft in April, with all the comments and notes that were discussed during the February 1st workshop.

Board Photos: Updated photos will be taken prior to the Board Meeting on April 8th at 5:30 PM.

7. NEW BUSINESS

The Library Board and Library volunteers will be recognized at the City Council meeting on March 2nd at 7 PM. All board members are encouraged to attend and receive their certificate. The Mansfield READS proclamation will also be made at this time.

The Friends will invite Council members to the READS event and present them with a copy of the Mansfield READS book, The Last Child by John Hart.

The City will be hosting a volunteer event on April 17 at the Center of Performing Arts from 6:30-9:00 PM for all city volunteers/board members.

The Texas Municipal Library Directors Association (TMLDA) award was achieved for 2019. Out of 510 libraries only 52 received this award. It will be presented at a City Council meeting in the future.

The Library is currently in the process of becoming a certified sensory inclusive library. On May 15, the Library staff will receive training to understand what it means to be a sensory inclusive location. The Director and staff from Grapevine Public Library will be in attendance at the training as theirs is the first library in Texas to become a sensory inclusive library. The Board is also invited to attend the training. Ms. Botello will provide time updates.

8. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

The City Council will recognize National Library Week on April 13.

There will be no March Library Advisory Board Meeting due to the large number of library volunteer activities scheduled for March.

The next Library Advisory Board meeting is scheduled for April 8, 2020, with a 5:30 PM photo shoot and regular meeting time of 6:00 PM.

9. ADJOURN

The meeting was adjourned at 7:25 PM by President Quinten.

CERTIFICATION

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, February 7, 2020, in accordance with City policy.

Yolanda Botello, MLS
Director of Library Services