

# CITY OF MANSFIELD

*102 N. Main St.  
Mansfield, TX 76063  
mansfieldtexas.gov*



## **Meeting Minutes - Final**

**Thursday, February 27, 2020**

**6:00 PM**

**Mansfield Historical Museum and Heritage Center**

**Historic Preservation Advisory Board**

1. **CALL TO ORDER**

*The meeting was called to order by Chairman Marty Thomas at 6:01 p.m.*

*Board Members present: Cindy Gardner, Connie McGough, Carol McKenna, Chris Ohan, and Marty Thomas.*

*Board Members absent: Mike Leasor and James Leggs*

*City Staff present: Museum Manager Jessica Baber*

*Citizens Present: Annette Hamill, Caliah Cope and Caleb Gibson*

2. **APPROVE MINUTES FROM JANUARY MEETING**

*The Board discussed the minutes. Marty had also volunteered to help with the walking tour. Connie made a motion to approve the minutes as amended. Carol seconded the motion. All voted in favor to approve the minutes as amended.*

3. **CITIZENS COMMENTS**

*Caliah and Caleb introduced themselves. They are students here to observe a public meeting for their government class.*

4. **PRESERVATION MONTH COMMITTEE UPDATE**

*Cindy updated the Board on the committee's progress. It sounds like the bike race is not going to work out. The committee is still waiting to hear back from the Girl Scouts to see if they are interested in participating.*

*The photo contest is ready to begin. Judging will be done electronically and the winners from each category will be printed and displayed at the museum. Cindy will be sending information to MISD in hopes that students will enter the contest.*

*The Mansfield Heritage Foundation has received their 501(c)3 status and will be raising funds on behalf of preservation month.*

5. **MAN HOUSE MUSEUM UPDATE**

*The City Council approved the funds for the project. Now the contract is being approved and work will begin after it is signed. The contractor is estimating that it will take 30 days to complete. A part-time position will open soon to work at the house. At this time, the plan is for the museum to be open 2 days per week. Once phase 3, building the information center and restrooms, is complete, the plan is to extend the hours to the Historical Museum, pending staff availability. Our volunteer Tom Leach has been working to help find artifacts for the house and we have collected most everything we need. Now we are looking for small items for the home and making curtains and mattresses since appropriate examples from the era don't exist.*

6. **UPCOMING PROGRAMS AND EVENTS**

*The City Council is planning to recognize the Historic Preservation Advisory Board and*

*the Historic Landmark Commission at the Council meeting on April 27th.*

*April 17 @ 6:30 is the city's volunteer appreciation event. The board is invited. Jessica does not have any details about the event at this time, but everyone should be receiving invitations soon.*

*The This is Us history project is ongoing. The final version has been drafted and Jessica will send the prompt and application to the board to send to friends and family. The museum is hoping to do oral history interviews with submitters who have stories worth getting more information on or who likely have more information that should be recorded.*

*The Museum is offering downtown walking tours on the afternoons of Saturday, March 7 and Sunday, March 8 in conjunction with Arts Week. Jessica will be emailing those who offered to help with the date they are needed and the script to familiarize themselves with in advance.*

*For Kid's Day of Arts Week, March 9, the museum will have a craft project available. The same project will be available for any kids who visit the museum during spring break.*

**7. MARCH MEETING DATE DISCUSSION**

*Jessica will be out of town during our regularly scheduled March meeting date. As there does not seem to be any pressing business, Chris made a motion that we do not meet in March. Carol seconded the motion and all voted in favor to not meet in March.*

**8. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

*None*

**9. ADJOURN**

*The meeting was adjourned by Marty at 6:33 p.m.*

**CERTIFICATION**

All meetings of the Historic Preservation Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance of the Mansfield Historical Museum and on the city web site by 5:00 p.m., Monday, February 24, 2020, in accordance with City policy.

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Jessica Baber  
Museum Manager