



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Minutes - Final

### Historic Landmark Commission

---

Thursday, June 10, 2021

5:30 PM

City Hall Council Chambers

---

This meeting was open to the public and conducted by video conferencing with access to the public.

#### 1. CALL TO ORDER

*Vice-Chairman Littlefield called the meeting to order at 5:34 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.*

*Staff Present:*

*Art Wright, Planner/HPO*

*Jennifer Johnston, Development Coordinator*

*Commissioners:*

**Absent** 3 - Amanda Kowalski; Lynda Pressley and Robert Smith

**Present** 4 - Mark Walker; David Littlefield; Bob Klenzendorf and Thomas Leach

#### 2. APPROVAL OF MINUTES

[21-4120](#)

Minutes - Approval of the May 11, 2021 Historic Landmark Commission Meeting Minutes

**Vice-Chairman Littlefield called for approval of the minutes of the May 11, 2021 meeting. Commissioner Klenzendorf made a motion to approve the minutes as presented. Commissioner Leach seconded the motion which carried by the following vote:**

**Aye:** 4 - Mark Walker; David Littlefield; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 3 - Amanda Kowalski; Lynda Pressley and Robert Smith

**Abstain:** 0

**Commissioner Pressley joined the meeting virtually after the meeting minutes vote.**

**Absent** 2 - Amanda Kowalski and Robert Smith

**Present** 5 - Mark Walker; David Littlefield; Lynda Pressley; Bob Klenzendorf and Thomas Leach

**3. CITIZENS COMMENTS**

*None*

**4. PUBLIC HEARINGS**

[21-4121](#)

HLC#21-005: Public hearing to consider a request to repaint the exterior of the J.H. Alexander House at 103 Van Worth Street by Felix Wong on behalf of Bob Neal, owner

*Mr. Wong gave a presentation and was available for questions.*

*Vice-Chairman Littlefield opened the public hearing at 5:43 p.m and called for anyone wishing to speak to come forward.*

*Seeing no come forward to speak, Vice-Chairman Littlefield closed the public hearing at 5:43 p.m.*

**After discussion, Commissioner Walker made a motion to approve the request as presented. Commissioner Leach seconded the motion which carried by the following vote:**

**Aye:** 5 - Mark Walker; David Littlefield; Lynda Pressley; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 2 - Amanda Kowalski and Robert Smith

**Abstain:** 0

**5. OTHER AGENDA ITEMS**

[21-4078](#)

HLC#21-001: Consideration of the Historic Mansfield Village Plan

*Mr. Wright gave a presentation on the Historic Village Plan updated with the Commission's guidance. Mr. Wright also advised there may be a possibility of partnering with the Mansfield Independent School District to use Geyer Field as the Village site.*

**After discussion, Commissioner Walker made a motion to approve the Historic Village plan. Commissioner Pressley seconded the motion which carried by the following vote:**

**Aye:** 5 - Mark Walker; David Littlefield; Lynda Pressley; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 2 - Amanda Kowalski and Robert Smith

**Abstain:** 0

[21-4080](#)**HLC#21-003: Consideration of the Historic Mansfield Façade Grant Program**

*Mr. Wright gave a presentation on the changes to the Historic Mansfield Facade Grant Program including a provision to potentially reimburse a property owner for emergency repairs to a historic landmark building.*

**After discussion, Commissioner Leach made a motion to approve the Historic Mansfield Facade Grant Program as presented and to authorize Chairman Smith to sign the Hotel/Motel Tax application. Commissioner Klenzendorf seconded the motion which carried by the following vote:**

**Aye:** 5 - Mark Walker; David Littlefield; Lynda Pressley; Bob Klenzendorf and Thomas Leach

**Nay:** 0

**Absent:** 2 - Amanda Kowalski and Robert Smith

**Abstain:** 0

**A. Preservation Month Sub-Committee Report**

*Mr. Wright presented a short video highlighting the events that took place during Historic Preservation month.*

*Commissioner Leach provided an overview of the activities that took place at the Man House Museum during Historic Preservation month.*

*Mr. Wright presented an overview of the Walking Tours given during Historic Preservation month.*

*Vice-Chairman Littlefield thanked everyone for their hard work with Preservation Month, especially Mr. Wright, Commissioner Walker and Commissioner Leach.*

**B. Historic Preservation Officer's Report**

*Mr. Wright reminded the Commissioners that if they had not already done so to fill out the online survey for the CAMP training.*

*Mr. Wright gave an update on the North Street bridge replacement project. Mr. Wright informed the Commission that Union Pacific Railroad would be removing the wood structure under the 1885 iron truss railroad bridge and replace it with concrete supports.*

*Mr. Wright informed the Commission that the current estimate to relocate the Cook Cabin to the Man House Museum property was approximately \$53,000, with additional costs to restore it. He also stated, pending an estimate for the total cost of the restoration, that the Mansfield Historical Society had offered to make a substantial financial commitment to assist with the project.*

**6. COMMISSION ANNOUNCEMENTS**

*None*

7. **STAFF ANNOUNCEMENTS**

*None*

8. **ADJOURNMENT OF MEETING**

With no further business, Vice-Chairman Littlefield adjourned the meeting at 6:20 p.m.

---

David Littlefield, Vice-Chairman

ATTEST:

---

Jennifer Johnston, Development Coordinator