

# CITY OF MANSFIELD

*104 South Wisteria  
Mansfield, TX 76063  
mansfieldtexas.gov*



## Meeting Minutes

**Wednesday, September 8, 2021**

**6:00 PM**

**Community Room**

**Mansfield Public Library Advisory Board**

1. **CALL TO ORDER**

*The meeting was called to order by President Bobby Quinten at 6:18 PM.*

*Board Members Present:*

*Bobby Quinten, Cindy Kuster, Debra Collins, Emily Duran, Cindy Gray, Althea Chaderton, Maggie Martin, Richard Ajenikoko and ex officio Friends President Kathy Allen.*

*Board Member Absent:*

*Suzonne Evans*

*Library Staff Present:*

*Director of Library Services Yolanda Botello, Assistant Director of Library Services Faria Matin and Youth Services Librarian Julie Crisafulli*

*Citizen Present:*

*Paula Highfill*

2. **APPROVAL OF MINUTES**

*A motion to approve the August 11, 2021 minutes, as written was made by Cindy Kuster and was seconded by Althea Chaderton. The minutes were unanimously approved.*

3. **CITIZEN COMMENTS**

*None*

4. **FRIENDS OF THE LIBRARY UPDATE**

*Friends President Kathy Allen shared the following update:*

*The Friends completed their recent book sale and earned over \$1000 in three days. They have moved most of the books out of the back of the library to empty the shelves. The Friends participation in Founder's Day was a success. They earned over \$200 and promoted Mansfield Reads events.*

*The Friends will host the Mansfield Reads kick-off on September 16 from 6:00-7:30 PM at Market Street. There will be registration, live western music, food, a prize wheel, book sales and raffle prizes. The historical museum will also have a table exhibit. Board members are invited to come early to help set up, sell raffle tickets and advocate for the library. The Mansfield Reads author event is scheduled for October 21, 2021.*

*North Texas Giving Day is on September 23. The Friends are asking everyone to donate and spread the word. Debra Collins is handling the Giving Day donation schedule.*

*Althea Chaderton is chairing the story stroll event on December 11 from 9-12 PM. Volunteers are needed to help set up at 8:00 AM and cleanup from 12-1 PM.*

**5. DIRECTOR OF LIBRARY SERVICES REPORT**

*General update:*

*City Council approved the board appointments during the last council meeting. There were several applicants and two applied only for the library board. Yolie will share the board applicant information with Bobby for future reference.*

*The library has officially started in-person programs as of September 1. Social distancing is being maintained as much as possible by using registration to regulate group sizes in activities such as Toddler Story Time.*

*The library is currently accepting applications for two open positions. One is for a Tech Specialist with a computer background and the other position is for a Library Clerk.*

*One person has signed up for the DREAM service.*

**6. OLD BUSINESS**

*Library expansion:*

*The library expansion project is going to bid in the next few weeks. It will initially be advertised in the newspapers followed by the pre-bid conference on September 23 to discuss questions. The closing of the bid is scheduled for September 30. A contractor recommendation will be presented to City Council on October 25. Yolie and Matt have discussed some possible properties to serve as a temporary library location. The expansion project is expected to take approximately nine months.*

*Feasibility Study Update:*

*The Feasibility Study for a joint Library-Activity Center Complex will be presented to City Council at a work session scheduled for Monday, September 13 at 3:00 PM. Council will listen to the study presentation including projected cost and size. This presentation will be live-streamed online from council chambers. The City has created a bond committee to approve potential bond projects and they will decide if this proposed project will go on a future bond election.*

**7. NEW BUSINESS**

*Library Board By-laws:*

*The current document has not been updated since 2012. Yolie noted the addition of a Section to Article V. This called attention to the need to update the entire document. Cindy Kuster volunteered to work on editing the document and will present it to the board at the October meeting.*

**8. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

*Paula Highfill was thanked for the delicious dinner from Market Street. Cindy Kuster was thanked for volunteering to edit the By-laws. Library staff was thanked for their assistance with the Candy Cane Story Stroll. Friends are considering a commemorative coffee cup.*

*The next Board meeting is October 13, 2021 at 6:00 PM.*

**9. ADJOURNMENT**

*The meeting was adjourned by President Bobby Quinten at 7:25 PM.*

**CERTIFICATION**

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, September 3, 2021, in accordance with City policy.

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Yolanda Botello, MLS  
City Librarian