

CITY OF MANSFIELD

*104 South Wisteria
Mansfield, TX 76063
mansfieldtexas.gov*



Meeting Minutes - Final

Wednesday, February 13, 2019

6:00 PM

Community Room

Mansfield Public Library Advisory Board

1. **CALL TO ORDER**

The meeting was called to order by President Bobby Quinten at 6:00 p.m.

Board Members Present:

Bobby Quinten, Suzonne Evans, Cindy Kuster, Debra Collins, Cindy Gray, Shelley Daunis, Maggie Martin, and Richard Ajenikoko

Citizen Present:

Paula Highfill

City and Library Staff Present:

Deputy City Manager Shelly Lanners, Mansfield Historical Museum Manager Jessica Baber, Director of Library Services Yolanda Botello, IT Librarian John Miller, Adult Services Librarian Faria Matin, Youth Services Librarian Julie Crisafulli and Library Administrative Assistant Dorothy McGuinness

Board Member Absent:

Kelvin Stroy

2. **APPROVAL OF MINUTES OF JANUARY MEETING**

A motion to accept the January 9, 2019 minutes as written was made by Shelley Daunis and seconded by Maggie Martin. The minutes were unanimously approved.

3. **CITIZEN COMMENTS**

None

4. **FRIENDS OF THE LIBRARY UPDATE**

Friends President Shelley Daunis stated that the Friends are now members of the Mansfield Chamber of Commerce.

Ms. Daunis noted that five board members came to the Friends meeting and are volunteering to assist at various Friends events. Some upcoming programs that the Friends are participating in are the MISD Multicultural event on Saturday, March 2nd at the MISD Performing Arts Center, the Pickle Parade on Saturday, March 16th and the Local Art Reception Friday, March 8th from 5:00 p.m. - 7:00 p.m. at the Library. Ms. Daunis reiterated that the Friends need volunteers for all of these programs.

The Friends will hold a used book sale in May, where patrons can fill a bag for a set price.

READS! 2019 update: READS! 2019 Chairperson Bobby Quinten reported Mansfield READS! 2019 will be held on April 26 at Summit High School in the Performing Arts Center which seats 250 people. Eventbrite will be used to register guests. It will allow a wait-list. The kick-off event for Mansfield READS! 2019 for will be during Arts Week, on March 14th at 6:00 p.m. at the Taphouse 16 inside Market Street. The Mansfield Wind Symphony will provide background music. Volunteers are needed to decorate on the 14th. The library and the Friends are also hosting a photo contest that has already started. The theme for this contest is heritage to tie in with the Mansfield READS!

2019 book selection. Participants can submit up to three photos. Museum Manager, Jessica Baber will have a display.

The Friends have two title sponsors for Mansfield READS! 2019: Hornburg Group and Market Street.

The next Friends meeting is March 12, 2019 at 6:00 p.m.

5. DIRECTOR OF LIBRARY SERVICES REPORT

Yolanda Botello thanked Adult Services Faria Matin for stepping in during the last Board meeting while she was out ill.

Library Update: Staff Discussion of Library Needs

The Library Staff was invited to attend the board meeting to share their insight into the needs of the library and how the Board can present a unified message to city council regarding those needs.

Yolanda Botello directed the discussion. The three main needs that the staff noted are space, technology, and staff.

Space

The library needs more space. Youth Services Librarian, Julie Crisafulli mentioned that the library needs a separate enclosed children's area as the building becomes "too noisy". She also suggested that a family restroom, large enough to accommodate strollers, in or near this area would be helpful for both the parents and the children.

The library currently has one meeting space, that when changed to a Family Place Library was no longer available for community use. The Library staff has continuous requests to use that room.

Updated restrooms are needed as indicated by patron complaints about the condition of the current restrooms.

Adult Services Librarian, Faria Matin added the collection space is too small to allow for growth so the collection is becoming stagnant due to the inadequate growth capacity. There is no space on the shelves so material is continuously being weeded. Programs fill up immediately with no space to fit in any additional programs in either the calendar or the building.

Technology

The library needs to be up to date with library software that includes RFID tags. In 2012, this technology was estimated to cost \$40,000-\$50,000.

The library has no credit card reader to allow patrons to pay via credit card for print jobs or fines and fees. John Miller, IT Librarian, will speak with Arlington Public Library to find out what they are currently using in order to see if our library can invest in this.

A computer lab and updated software are needed to allow computer classes to be taught. Libraries are the emerging places for instruction and technology.

Staff

The library needs more staff. There are currently 11 employees. Additional staff is

needed to lead programs, to allow the library to offer more programs, to allow longer library hours, and for future expansion.

Discussion: Suzonne Evans asked Deputy City Manager, Shelly Lanners if the Library was "in the bucket" for building or expansion. Ms. Lanners explained the budget process at present:

The library is currently not in a funding "bucket" for the next three years. The city staff are monitoring legislative Revenue bills. State legislation could cause the "buckets" to get smaller. The City is watching the revenue bills very carefully to see what is anticipated for the legislative budget year. The city budget process is starting. There will be more direction as legislation goes through.

6. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

President Bobby Quinten suggested that the Board develop a cheat sheet stating why the current library is no longer sufficiently meeting the needs of Mansfield. Bobby volunteered to develop this sheet and share it with the Board. A recommendation was made to combine it with the Library accomplishments list.

Suzonne Evans shared that a MPL programming event was mentioned in the Arlington Magazine.

Shelley Dauris expressed her appreciation to the library staff for all of their help with the READS! Program.

The next meeting is scheduled for March 13, 2019 at 6:00 p.m.

7. ADJOURN

President Quinten adjourned the meeting at 7:15 p.m.

CERTIFICATION

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, February 8, 2019, in accordance with City policy.

Yolanda Botello, MLS
Director of Library Services