



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Agenda Historic Landmark Commission

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Thursday, March 19, 2020

5:30 PM

Planning Department Conference Room

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### Meeting Cancelled

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**

[20-3481](#) Minutes for the February 13, 2020 meeting of the Historic Landmark Commission

**Attachments:** [02-13-20.pdf](#)

3. **CITIZENS COMMENTS**

Citizens wishing to address the Commission on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited to five (5) minutes.

4. **OTHER AGENDA ITEMS**

[20-3452](#) HLC#19-011: Consideration of Possible Changes to the City's Historic Markers

**Attachments:** [Aluminum and Zinc Markers.pdf](#)

A. **Preservation Month Sub-Committee Report and Discussion**

[20-3482](#) Preservation Month Sub-Committee Report and Discussion

**Attachments:** [Preservation Month Meeting Notes](#)

5. **COMMISSION ANNOUNCEMENTS**

6. **STAFF ANNOUNCEMENTS**

7. **ADJOURNMENT OF MEETING**

I certify that the above agenda was posted on the bulletin board next to the main entrance of City Hall on March 12, 2020, in accordance with Chapter 551 of the Texas Government Code.

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Delia Jones, Secretary

\* This building is wheelchair accessible. Disabled parking spaces are available. Request for sign interpreter services must be made 48 hours ahead of meeting to make arrangements. Call 817 473-0211 or TDD 1-800-RELAY TX, 1-800-735-2989.



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## STAFF REPORT

File Number: 20-3481

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**Agenda Date:** 3/19/2020

**Version:** 1

**Status:** Approval of Minutes

**In Control:** Historic Landmark Commission

**File Type:** Meeting Minutes

Minutes for the February 13, 2020 meeting of the Historic Landmark Commission

**HISTORIC LANDMARK COMMISSION  
CITY OF MANSFIELD**

**February 13, 2020**

Chairman Smith called the meeting to order at 5:35p.m. in the Council Chambers at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

**Present:**

Robert Smith	Chairman
David Littlefield	Vice-Chairman
Lynda Pressley	Commissioner
Mark Walker	Commissioner
Justin Gilmore	Commissioner
Rick Weintraub	Commissioner
Amanda Kowalski	Commissioner

**Absent:**

Houston Mitchell	Commissioner
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**Staff:**

Art Wright	Planner
Delia Jones	Secretary

**Approval of Last Meeting Minutes**

Chairman Smith called for approval of the minutes of the December 12, 2019 meeting. Commissioner Pressley made a motion to approve the minutes as presented. Commissioner Weintraub seconded the motion which carried by a vote of 7 to 0.

**Citizen Comments**

None

**Public Hearing**

**HLC#20-001: Public Hearing to consider a request for a Historic Landmark Overlay District designation for the Ralph S. Man Homestead located at 604 W. Broad Street**

Chairman Smith opened the public hearing and called for anyone wishing to speak to come forward.

Seeing no one come forward to speak, Chairman Smith closed the public hearing.

After discussion, Vice-Chairman Littlefield made a motion to approve the requested designation for 604 W. Broad Street. Commissioner Kowalski seconded the motion which carried by a vote of 7 to 0.

**Discussion**

**HLC#20-002: Discussion and possible action regarding potential landmark status for the old Mansfield High School and Rock Gym located at 605 E. Broad Street**

Mr. Wright stated that the High School was built in 1924 and the Old Rock Gym was built in 1940. These former educational facilities are now part of the MISD's administration complex.

After discussion, Vice-Chairman Littlefield made a motion to proceed with inviting MISD to designate the old High School and Old Rock Gym as Mansfield historic landmarks. Seconded by Commissioner Kowalski, the motion carried by a vote of 7 to 0.

**Other Agenda Items**

**A. Preservation Month Sub-Committee Update**

Vice-Chairman Littlefield and Commissioner Walker stated that Preservation Month is still scheduled for May 2020 and the sub-committee is working on several events to promote preservation.

Commissioner Gilmore made a motion to approve the sub-committee's Preservation Month program. Commissioner Pressley seconded the motion which carried by a vote of 7 to 0.

**B. HLC#19-011: Consideration of Possible Changes to the City's Historic Markers**

Mr. Wright stated that he has received estimates from the Award Center for two options for medallions; (1) 12 inch diameter aluminum for approximately \$750, and (2) 12 inch diameter for approximately \$558. He added that he has contacted Waxahachie's supplier to see if they are able to replicate the current marker design in aluminum.

**C. Public Engagement:**

**1, This Is Us: A Mansfield History Project**

Mr. Wright stated that this project is a joint effort of the Planning Department, the Mansfield Public Library and the Mansfield Historical Museum and Heritage Center. He noted that the program is designed to collect citizens' stories, memories and experiences about growing up, going to school, working and living in Mansfield. He encouraged Commissioners to add their stories to the program.

**Commission Announcements**

Commissioner Weintraub recommended changing the meeting dates for March due to Spring Break and April due to the First Day of Passover.

Chairman Smith made a motion to move the March 12 meeting to March 19. Vice-Chairman Littlefield seconded the motion which carried by a vote of 7 to 0.

Chairman Smith made a motion to move the April 9 meeting to April 16. Commissioner Gilmore seconded the motion which carried by a vote of 7 to 0.

**Staff Announcements**

Mr. Wright stated that the Patterson-Rydell home is now designated as #26 on the Historic Register and the Man House is designated as #27. Mr. Wright added that Texas Health Resources has donated \$20,000 to the Volunteer Program.

**Adjournment**

With no further business, Chairman Smith adjourned the meeting at 6:37 p.m.

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Robert A. Smith, Chairman

ATTEST:

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Delia Jones, Secretary



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## STAFF REPORT

File Number: 20-3452

**Agenda Date:** 3/19/2020

**Version:** 1

**Status:** Consideration

**In Control:** Historic Landmark Commission

**File Type:** Consideration Item

**Agenda Number:**

### Historic Landmark Commission Communication

**Subject:** HLC#19-011: Consideration of Possible Changes to the City's Historic Markers

#### Comments and Considerations

Based on the Commission's preference for a metal marker, Staff ordered a prototype 12 inch, .0125" thick Satin Silver Anodized Aluminum medallion for the Commission's consideration. The image has been laser cut and etched. The manufacturer is Identification Plates, Inc. from Mesquite, Texas. These plates will cost approximately \$175 a piece for an order of four markers.

The current plate is a 12 inch, .153" thick Zinc medallion. The last zinc marker ordered by Staff cost \$792.42 for a single medallion. Staff will have the zinc and aluminum markers at the meeting for comparison.

Staff recommends approval of the aluminum marker.

#### Attachments

Photographs of the aluminum and zinc markers

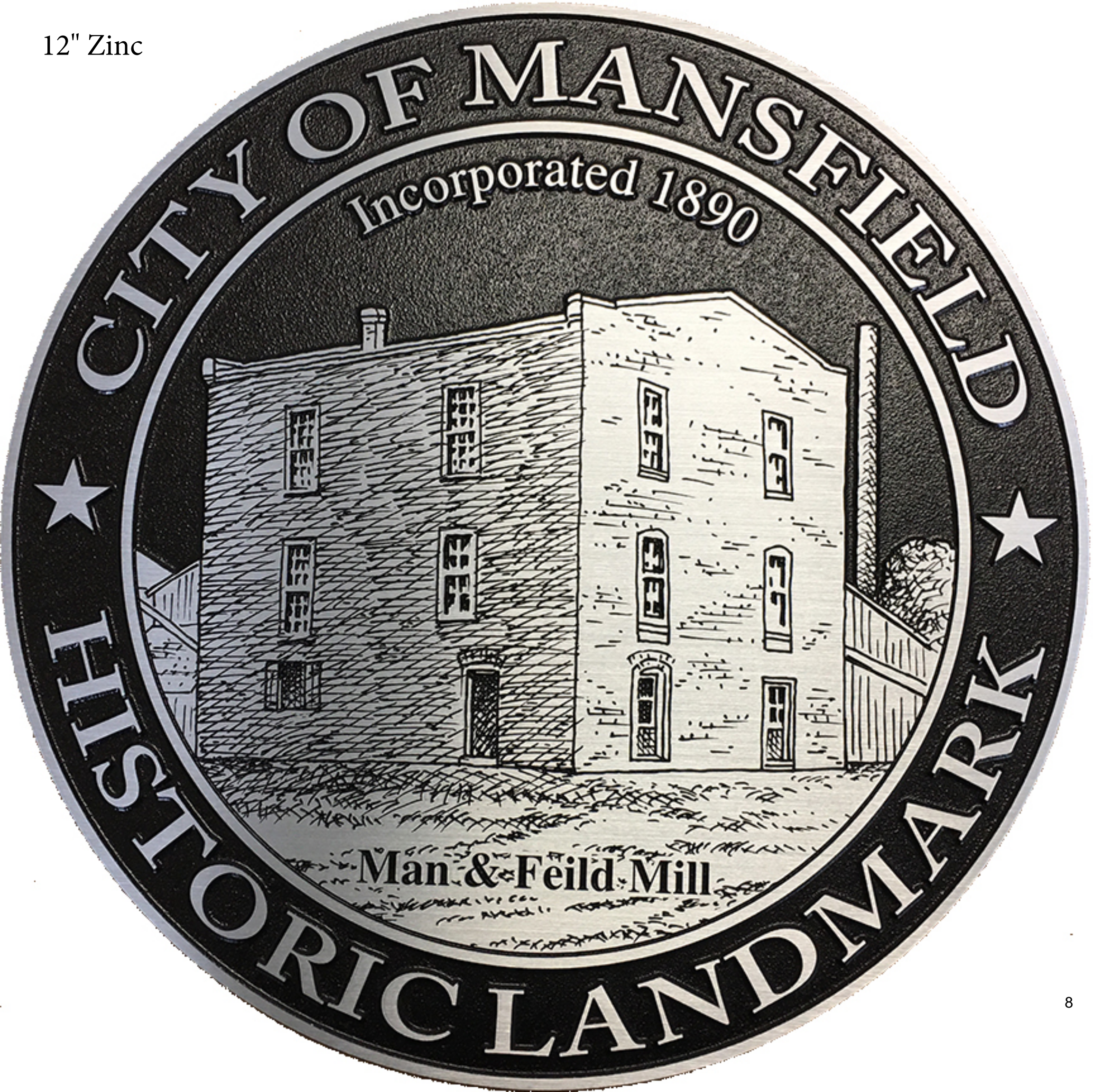


12" Aluminum





12" Zinc







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## STAFF REPORT

File Number: 20-3482

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**Agenda Date:** 3/19/2020

**Version:** 1

**Status:** Consideration

**In Control:** Historic Landmark Commission

**File Type:** HLC Case

**Agenda Number:**

### **Historic Landmark Commission Communication**

**Subject:** Preservation Month Sub-Committee Report and Discussion

#### **Comments and Considerations**

The Preservation Month Sub-Committee met on February 21, 2020. The meeting notes are attached to update the Commissioners on the status of proposed Preservation Month events and programs.

#### **Attachment**

Preservation Month Sub-Committee Meeting Notes

# Preservation Month 2020 - Meeting Notes

February 21, 2020/5:00 PM / Mark Walker's House

## Attendees

Mark Walker - Historic Landmark Commission, Cindy Gardner - Historic Preservation Advisory Board, Jessica Baber - Mansfield Historical Museum

Absent were: Elizabeth Carmody - MISD, Jeff DeLaVega - Hilltop Bicycle Shop, Chris Ohan - Historic Preservation Advisory Board, David Littlefield - Historic Landmark Commission

## Notes

- The purpose of Preservation Month is to foster community engagement, promote historical places and heritage tourism, and to demonstrate social and economic benefits of historic preservation (National Trust for Historic Preservation, [savingplaces.org](http://savingplaces.org)).
- Thanks to Mark and Bonnie Walker for hosting our meetings!
- Sponsor / Donor Information sheet has been completed.
- Programs In Place / Scheduled Ideas:
  - Youth Program at the Library - Family History Program for elementary age group - Saturday, May 2, 1-3 pm - Library contact is Julie Crisafulli - Committee member to attend event: Cindy + volunteer(s)
  - Historic Preservation Month Information Table at Library - Saturday, May 2 - Friday, May 8. Committee members / Volunteers needed to man table randomly throughout week, recommended times are: Monday 5/4, 10 am - ?, Tuesday 5/5, 11 am - ?, Wednesday 5/6, 11 am - ?, Thursday 5/7, 5 pm - ?, Friday 5/8, 10:30 am - ? (Take down)
  - Wooden Window Repair Workshop - Coordinated by Art Wright - Scheduled for May 6, 6:30-8:30pm in the Multipurpose Room at City Hall
  - Museum Activities:
    - Small preservation "how to" exhibit will be on display at the museum through the month, details of exhibit are still under consideration.
    - Chris Ohan will speak about the importance of Oral Histories on Saturday, 5/16 at 1pm at the Museum.
    - Jessica Baber will speak/demonstrate/exhibit Safe Storage Methods for Family Treasures on Thursday, 5/23 at 6pm at the Museum.
  - Photography Contest - Use Agreement, Application and Rules are completed; Printing of 8x10's submissions still need a donor, the Museum can help with some costs if necessary; Judging has been changed from a public ballot to a panel of 4 (representatives will be asked from the HLC, HBAP, HMBA and the Arts Commission), submissions will be due mid April, winners announced May 15.



- Essay / Poster Contest within MISD - David will continue to coordinate with Elizabeth Carmody of MISD.
- Bike/Run sponsored by Jeff DeLaVega and Hilltop Bicycle Shop - Jeff was unable to attend the meeting, however we did briefly speak over the phone. Details are still being worked on by Jeff, this event may also be pushed back to August. Mark will continue to coordinate with Jeff.
- Man House Grand Opening - Event will be moved to August to coincide with Mansfield's 130th. Activities will include:
  - An outdoor kitchen and cooking demonstrations
  - Volunteers in period costume
  - Butter churning (interactive)
  - Soap making
  - Candle making (interactive)

Replacing the event tentatively scheduled for Saturday, May 30 will likely be a small ceremony dedicating the Man House as a City of Mansfield Historic Landmark.

- Shop Main Street Day/Weekend - Coordinating with Historic Mansfield Business Association for 3rd Thursday (5/21) and the subsequent weekend (5/22-23). - Still not confirmed with HMBA, Cindy will follow up
- Event ideas still in the works:
  - Preservation Demonstrations
    - Scrapbooking for Family History - Cindy working with Michaels to schedule.
  - Historic or Preservation related films hosted by the Farr Best Theater and/or The LOT - Cindy will contact Rosalie Gilbert and Kay Orsack. - This is probably not going to happen, licensing is costly and probably not a good use of funds.
  - Girl Scouts Historic Preservation Badge - Cindy has been in touch with the Girl Scout Council and is now waiting to hear back from local troops.
- Promotion:
  - Social Media - Weekly posts have been created for use on the Museum's Instagram and Facebook pages
  - Jessica Baber will feed our information to the City for posting on Museum and City websites
  - Mansfield NOW and Chamber calendars - Cindy
  - Mansfield NOW Magazine article - Chris
  - Involve Downtown Mansfield Inc. (Downtown App), Chamber of Commerce - Cindy

**Next Meeting – Friday, March 20, 2020 – 5pm – Mark Walker's House – 305 W. Broad Street**