



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## Meeting Agenda

### City Council

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Monday, August 31, 2020

3:30 PM

Council Chambers

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#### SPECIAL MEETING

**THIS MEETING WILL BE HELD BY VIDEO CONFERENCING. To participate, please register at**

**[https://mansfieldtexas.zoom.us/webinar/register/WN\\_rnZhBbLTsgqhWSG-eFeEZw](https://mansfieldtexas.zoom.us/webinar/register/WN_rnZhBbLTsgqhWSG-eFeEZw) by 5:00 p.m. on Monday, August 31, 2020 or join by telephone at 1-888-788-0099 (Toll Free). If joining by phone, please provide the Webinar ID number and password below:**

**Webinar ID: 935-2843-5009**

**Passcode: 1234567**

**Citizen comments and public hearing comments may also be submitted through the city's website [www.mansfieldtexas.gov](http://www.mansfieldtexas.gov) or by sending an email to [susana.marin@mansfieldtexas.gov](mailto:susana.marin@mansfieldtexas.gov). All comments must be submitted by 5:00 p.m. Monday, August 31, 2020. Comments received will be read into the record by the Mayor or the City Secretary.**

**1. 3:30 P.M. - CALL MEETING TO ORDER**

**2. RECESS INTO EXECUTIVE SESSION**

*Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.*

**A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**

Seek Advice of City Attorney Regarding Legal Issues Related to Insurance Programs and Claims

Seek Advice of City Attorney Regarding Claim Notices

Seek Advice of City Attorney Regarding Pending Litigation - Cause No. 4:20-cv-00941-P

**B. Discussion Regarding Possible Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072**

Disposition of City Property

**C. Personnel Matters Pursuant to Section 551.074**

Board Interviews

**D. Deliberation Regarding Commercial or Financial Information Received From or the Offer of a Financial or Other Incentive Made to a Business Prospect Seeking to Locate, Stay or Expand in or Near the Territory of the City and with which the City is Conducting Economic Development Negotiations Pursuant to Section 551.087**

**3. 7:00 PM OR IMMEDIATELY FOLLOWING EXECUTIVE SESSION - RECONVENE INTO REGULAR BUSINESS SESSION**

**4. INVOCATION**

**5. PLEDGE OF ALLEGIANCE**

**6. TEXAS PLEDGE**

"Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God; One and Indivisible"

**7. CITIZEN COMMENTS**

*Citizens wishing to address the Council on non-public hearing agenda items and items not on the agenda may do so at this time. Due to regulations of the Texas Open Meetings Act, please do not expect a response from the Council as they are not able to do so. THIS WILL BE YOUR ONLY OPPORTUNITY TO SPEAK UNLESS YOU ARE SPEAKING ON A SCHEDULED PUBLIC HEARING ITEM. After the close of the citizen comments portion of the meeting only comments related to public hearings will be heard. All comments are limited to five (5) minutes.*

*In order to be recognized during the "Citizen Comments" or during a Public Hearing (applicants included), please complete a blue or yellow card located at the Assistant City Secretary's seating place. Please present the card to the Assistant City Secretary prior to the start of the meeting.*

**8. COUNCIL ANNOUNCEMENTS**

**9. STAFF COMMENTS**

*In addition to matters specifically listed below, Staff comments may include updates on ongoing or proposed projects and address of posted agenda items.*

**A. City Manager Report or Authorized Representative**

Current/Future Agenda Items

**10. TAKE ACTION NECESSARY PURSUANT TO EXECUTIVE SESSION**

**11. WORK SESSION**

Presentation of the FY 20/21 Budget

**12. PUBLIC HEARING AND FIRST READING**

[20-3715](#)

Public Hearing - Public Hearing on the Tax Rate, Levying the Ad Valorem Taxes for the Fiscal Year 2021 at a Rate of \$0.6900 per One Hundred Dollars (\$100.00) Assessed Valuation on all Taxable Property Within the Corporate Limits of the City as of January 1, 2020, to Provide Revenues for the Payment of Current Expenditures and to Provide an Interest and Sinking Fund on all Outstanding Debts of the City, and Providing for Due and Delinquent Dates Together With Penalties and Interest

**Presenters:** Joe Smolinski, Peter Phillis, Gary Cardinale and Jennifer Goldthwaite

[20-3716](#)

Public Hearing - Public Hearing on the Budget for the Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021, in Accordance with the Charter of the City of Mansfield, and the Appropriation of Various Amounts Thereof

**Presenters:** Joe Smolinski, Peter Phillis, Gary Cardinale and Jennifer Goldthwaite

[20-3717](#)

Public Hearing - Public Hearing on Hotel/Motel Tax for the Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021

**Presenters:** Joe Smolinski, Peter Phillis, Gary Cardinale and Jennifer Goldthwaite

**13. ADJOURN**

**CERTIFICATION**

THIS IS TO CERTIFY THAT A COPY OF THE NOTICE OF the August 31, 2020 Special City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, mansfieldtexas.gov, on Thursday, August 27, 2020 prior to 5:00 p.m., in compliance with Chapter 551, Texas Government Code.

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Susana Marin, City Secretary

Approved as to form:

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City Attorney

DATE OF POSTING: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

DATE TAKEN DOWN: \_\_\_\_\_ TIME: \_\_\_\_\_ am/pm

This facility is ADA compliant. If you plan to attend this public meeting and have a disability that requires special arrangements, please call (817) 473-0211 at least 48 hours in advance. Reasonable accommodation will be made to assist your needs. PLEASE SILENCE ALL PAGERS, CELL PHONES & OTHER ELECTRONIC EQUIPMENT WHILE THE CITY COUNCIL MEETING IS IN SESSION.



# CITY OF MANSFIELD

1200 E. Broad St.  
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## STAFF REPORT

File Number: 20-3715

**Agenda Date:** 8/31/2020

**Version:** 1

**Status:** Public Hearing

**In Control:** City Council

**File Type:** Consideration Item

### Title

Public Hearing - Public Hearing on the Tax Rate, Levying the Ad Valorem Taxes for the Fiscal Year 2021 at a Rate of \$0.6900 per One Hundred Dollars (\$100.00) Assessed Valuation on all Taxable Property Within the Corporate Limits of the City as of January 1, 2020, to Provide Revenues for the Payment of Current Expenditures and to Provide an Interest and Sinking Fund on all Outstanding Debts of the City, and Providing for Due and Delinquent Dates Together With Penalties and Interest

### Requested Action

Provide opportunity for the citizens of Mansfield, Texas to offer their ideas regarding the FY 2020/2021 tax rate.

### Recommendation

Receive citizen input regarding the tax rate.

### Description/History

The City of Mansfield, Texas has announced a tax rate of \$0.69 to support the budget for fiscal year 2021. The public hearing is to receive input from the public about the tax rate.

### Justification

Provide for the annual service program to the City of Mansfield, Texas for fiscal year 2021.

### Funding Source

N/A

### Prepared By

Peter Phillis, Deputy City Manager  
817-276-4261

Gary Cardinale, Budget/Purchasing Director  
817-276-4262

Jennifer Goldthwaite, Assistant Budget/Purchasing Director  
817-276-4263



# CITY OF MANSFIELD

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## STAFF REPORT

File Number: 20-3716

**Agenda Date:** 8/31/2020

**Version:** 1

**Status:** Public Hearing

**In Control:** City Council

**File Type:** Consideration Item

**Agenda Number:**

**Title**

Public Hearing - Public Hearing on the Budget for the Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021, in Accordance with the Charter of the City of Mansfield, and the Appropriation of Various Amounts Thereof

**Requested Action**

Provide opportunity for the citizens of Mansfield to offer their ideas regarding the FY 2020/2021 proposed budget.

**Recommendation**

Receive citizen input regarding the FY 2020/2021 proposed budget.

**Description/History**

The public hearing regarding the proposed FY 2020/2021 budget to receive citizen input.

Please note that a vote to adopt the budget ordinance will be presented at the special Council meetings scheduled for September 11, September 14, and September 15, 2020.

**Justification**

Provide for the annual service program for the City of Mansfield, Texas for fiscal year 2021.

**Funding Source**

N/A

**Prepared By**

Peter Phillis, Deputy City Manager  
817-276-4261

Gary Cardinale, Budget/Purchasing Director  
817-276-4262

Jennifer Goldthwaite, Assistant Budget/Purchasing Director  
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## STAFF REPORT

File Number: 20-3717

**Agenda Date:** 8/31/2020

**Version:** 1

**Status:** Public Hearing

**In Control:** City Council

**File Type:** Consideration Item

**Agenda Number:**

**Title**

Public Hearing - Public Hearing on Hotel/Motel Tax for the Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021

**Requested Action**

Provide an opportunity for the citizens of Mansfield to offer their ideas regarding the use of Hotel/Motel Tax for FY 2020/2021.

**Recommendation**

Receive citizens input regarding the use of Hotel/Motel Tax for FY 2020/2021.

**Description/History**

Annually, the City of Mansfield, Texas adopts a service/work plan for the use of Hotel/Motel Tax funds as defined by the City Council.

The Texas Legislature has defined the use of the funds by legislating guidelines found in Chapter 351 of the Texas Tax Code. Historically, the City Council has allocated certain percentages of the expected revenue collection from the Hotel/Motel tax in the upcoming year. The allocations of the proceeds to the organizations are defined by the City Council. Use or purpose of the funds is to be determined by the City Council within the parameters of the law.

- Council may choose not to allocate any funds;
- Council may choose to allocate a portion of the funds;
- Council may choose to allocate all the funds.

Guidance on use or allocation of funds can be found in Chapter 351 of the Texas Tax Code.

The city anticipates collecting \$593,563.

**Justification**

As permitted by State Law and Charter.

**Funding Source**

Hotel/Motel in City

**Prepared By**

Peter Phillis, Deputy City Manager

817-276-4261

Gary Cardinale, Budget/Purchasing Director

817-276-4262

Jennifer Goldthwaite, Assistant Budget/Purchasing Director

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