



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
mansfieldtexas.gov

Meeting Agenda - Final

Historic Landmark Commission

Thursday, March 11, 2021

5:30 PM

City Hall Council Chambers

PARTICIPATION IN THIS MEETING WILL BE AVAILABLE IN PERSON OR BY VIDEO CONFERENCING. To participate by video, please register at

https://mansfieldtexas.zoom.us/webinar/register/WN_5eqyq7T8SI-t4rOWU_vpJw

by 5:30 pm on Thursday, March 11, 2021 or join by telephone at 1-888-788-0099 (Toll Free). When you call into the meeting, provide the Webinar ID number and password below:

Webinar ID: 934 9023 2927

Passcode: 204885

Citizen comments on any agenda item for the March 11, 2021 Historic Landmark Commission meeting may be submitted by email at planning@mansfieldtexas.gov. All comments must be received by 12:00 noon, Thursday, March 11, 2021, for presentation to the Commissioners prior to the meeting.

1. CALL TO ORDER

2. APPROVAL OF MINUTES

[21-3949](#)

Minutes - Approval of the January 13, 2021 Historic Landmark Commission Meeting Minutes

Attachments: [Meeting Minutes for 01-13-2021.pdf](#)

3. CITIZENS COMMENTS

Citizens wishing to address the Commission on non-public hearing agenda items and items not on the agenda may do so at this time. Once the business portion of the meeting begins, only comments related to public hearings will be heard. All comments are limited to five (5) minutes.

4. DISCUSSION ITEMS

[20-3900](#)

HLC#20-010: Discussion and Possible Action on Changes to the City's Historic Markers

Attachments: [Photograph of current marker.pdf](#)

[Estimate for replacement marker.pdf](#)

[Photographs of acrylic material.pdf](#)

[Estimate for aluminum marker.pdf](#)

[Aluminum marker.pdf](#)

[Estimate for resin marker.pdf](#)

[21-3950](#) HLC#21-001: Discussion on a plan for a potential Mansfield Historic Village

5. OTHER AGENDA ITEMS

A. Preservation Month Sub-Committee Report and Discussion

B. Work Program Items

[21-3982](#) HLC#21-002: Discussion on CLG Training for NACP Commission Assistance and Mentoring Program

Attachments: [2021 Training Application.pdf](#)

C. Public Engagement Program Update

6. COMMISSION ANNOUNCEMENTS

7. STAFF ANNOUNCEMENTS

8. ADJOURNMENT OF MEETING

I certify that the above agenda was posted on the bulletin board next to the main entrance of City Hall on March 3, 2021, in accordance with Chapter 551 of the Texas Government Code.

Jennifer Johnston, Development Coordinator

* This building is wheelchair accessible. Disabled parking spaces are available. Request for sign interpreter services must be made 48 hours ahead of meeting to make arrangements. Call 817 473-0211 or TDD 1-800-RELAY TX, 1-800-735-2989.



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STAFF REPORT

File Number: 21-3949

Agenda Date: 3/11/2021

Version: 1

Status: Approval of Minutes

In Control: Historic Landmark Commission

File Type: Meeting Minutes

Agenda Number:

Title

Minutes - Approval of the January 13, 2021 Historic Landmark Commission Meeting Minutes

Description/History

The minutes of the January 13, 2021 Historic Landmark Commission meeting are in DRAFT form and will not become effective until approved by the Commission at this meeting.



CITY OF MANSFIELD

1200 E. Broad St.
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mansfieldtexas.gov

Meeting Minutes - Draft

Historic Landmark Commission

Wednesday, January 13, 2021

5:30 PM

City Hall Council Chambers

This meeting was open to the public and conducted by video conferencing with access to the public

1. CALL TO ORDER

Chairman Smith called the meeting to order at 5:30 p.m. in the Council Chamber at City Hall, 1200 East Broad Street, with the meeting being open to the public and notice of said meeting, giving date, place, and subject thereof, having been posted as prescribed by Chapter 551, Texas Government Code.

Staff:

Art Wright, Planner/HPO

Jennifer Johnston, Development Coordinator

Commissioners:

Absent 2 - Amanda Kowalski and Lynda Pressley

Present 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

2. APPROVAL OF MINUTES

[20-3894](#)

Minutes - Approval of the December 10, 2020 Historic Landmark Commission Meeting Minutes

Chairman Smith called for approval of the minutes of the December 10, 2020 meeting. Commissioner Leach made a motion to approve the minutes as presented. Commissioner Klenzendorf seconded the motion which carried by the following vote:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

Nay: 0

Absent: 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

3. CITIZENS COMMENTS

None

4. DISCUSSION ITEMS**20-3867****HLC#20-008: Discussion and Possible Action on the Mansfield Downtown Development Strategies and Preservation Planning**

Mr. Wright gave a presentation on Mansfield's new Downtown Development Strategies and explained how the strategies might potentially impact historical properties in the downtown area. After discussion the following was recommended:

- *Review and determine if the property owned by Blessing Funeral home could be a possible site for a Historic Village.*
- *Review and determine if the property on Pond Street could be a possible site for a Historic Village.*

Mr. Wright recommended that the Commission act on a property in danger of demolition by neglect under Section 8700.E of the Zoning Ordinance.

After further discussion, Commissioner Leach made a motion to recommend that the City purchase the property at 302 East Broad Street in order to preserve the historic Buttrill-Nifong House. Commissioner Littlefield seconded the motion which carried by the following votes:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

Nay: 0

Absent: 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

20-3900**HLC#20-010: Discussion and Possible Action on Changes to the City's Historic Markers**

Mr. Wright advised the Commission that the previous historic markers are no longer available. At the last meeting, the Commission had requested an estimate for the cost of an aluminum marker. Mr. Wright provided the cost for making the new markers in acrylic and aluminum. The Commission was concerned with the high cost and requested that Mr. Wright also provide an estimate for the cost of a resin marker at the next meeting

Staff requested that the Commission approve the replacement marker for the Perry Cemetery in the acrylic material. After discussion Commissioner Walker made a motion to allow the Perry Cemetery Historical Marker be replaced using the acrylic as long as the same text and approximate size of the original marker were kept. Commissioner Leach seconded the motion which carried by the following votes:

Aye: 5 - Mark Walker; David Littlefield; Robert Smith; Bob Klenzendorf and Thomas Leach

Nay: 0

Absent: 2 - Amanda Kowalski and Lynda Pressley

Abstain: 0

5. OTHER AGENDA ITEMS

A. Preservation Month Sub-Committee Report and Discussion

Vice-Chairman Littlefield presented an overview of the Preservation Month Sub-Committee meeting and described the events planned for Preservation Month 2021, including the following:

- May 16 will be the Bike/Run Event with the proceeds going to help repair lower income homes in Mansfield*
- May 21-23rd possible dates for the Shop Historic Mansfield Weekend*
- A date for Historic Recognition Day is is needed*
- Man House is set to be open every Friday and Saturday in May.*

6. COMMISSION ANNOUNCEMENTS

Commissioner Walker stated that Jeff Delavega is working to restore the 1894 Old Post Office Building.

7. STAFF ANNOUNCEMENTS

None

8. ADJOURNMENT OF MEETING

With no further business, Chairman Smith adjourned the meeting at 6:34 p.m.

Dr. Robert A. Smith, Chairman

ATTEST:

Jennifer Johnston, Development Coordinator



CITY OF MANSFIELD

1200 E. Broad St.
Mansfield, TX 76063
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STAFF REPORT

File Number: 20-3900

Agenda Date: 3/11/2021

Version: 2

Status: Consideration

In Control: Historic Landmark Commission

File Type: Discussion Item

Title

HLC#20-010: Discussion and Possible Action on Changes to the City's Historic Markers

Description/History

As part of the Historic Marker Program, owners of landmark properties may purchase a plaque describing the history of their landmark. The current plaque uses a black speckled Corian material with the text etched on the surface and painted in white. The plaques are 12 inches in width.

The Award Center, the City's supplier, is no longer able to obtain plaques with the original material. The nearest material in appearance the Award Center has found is black acrylic. Another change from the current marker is the layout of the text must be centered on the plate.

The Award Center provided a quote for a replacement marker for the Perry Cemetery. Using black acrylic, the plaque will cost \$682.38 for a 12-inch by 18-inch plate. The cost of the plaque falls on the landmark owner.

Staff requested a quote for an aluminum marker similar to the metal used for the City's landmark medallions. This plaque would be etched on a 12" by 18" plate (.125" thickness) with satin silver text, a black anodized aluminum background and display the City's new logo. An exhibit showing the plaque is attached.

The estimate for the aluminum plaque is \$607.63, a difference of \$74.75 from the acrylic version. The cost is based on the number of plaques ordered; a larger quantity has a lower cost. Unlike the medallions that are ordered in quantity, each history marker is unique and must be ordered separately.

The prices for both the acrylic and aluminum plaques will vary based on the length of the text.

Continuation from the January 13, 2021 meeting

After reviewing the samples and costs for acrylic and aluminum markers, the Commission requested that Staff obtain a sample and estimate for a marker made from resin. The estimate for a ½ inch resin marker is \$647.90. The estimate is based on the Perry Cemetery marker for comparison with the other two materials.

The resin material comes in silver, gold and black. The width can be up to half an inch. To

achieve a two-color effect similar to the aluminum marker, the resin would need to be silver with the logo and text etched into the surface. The background would then be painted black.

Attachments

Photograph of current marker
Estimate for an acrylic marker
Photographs of acrylic material
Estimate for an aluminum marker
Image of the aluminum marker



SARAH JANE PERRY GRAVESITE

Sarah Jane (Gibson) Perry died near here Oct. 2, 1855. "Sally," born in Maury Co., Tenn., Jan. 16, 1828, moved to Harrison Co., Texas, where she taught school. There she married on Dec. 14, 1847, Napoleon Bonaparte Perry ("Nap"), a planter and merchant of Port Caddo, Texas.

These pioneers, with 3 small children, moved to this, the Logan Survey, Tarrant Co., 1854.

Nap Perry was a farmer, Confederate soldier, and later a community leader of Webb.

This is the oldest marked grave in southeast Tarrant Co.

Mansfield Historic Landmark 1992

Donated by the Perry descendants.

Award Center
P.O. Box 820971
N Richland Hills, TX 76182
(817) 473-9178
www.awardcenterdfw.com



Quote

ADDRESS
City of Mansfield 1200 E. Broad Street Mansfield, Texas 76063

SHIP TO
City of Mansfield Planning Art Wright 817-276-4226

QUOTE #	DATE	
COMP100820	10/08/2020	

ACTIVITY	QTY	RATE	AMOUNT
Acrylic Items	1	155.63	155.63
12 x 18 black acrylic plate			
postage & handling fee:Shipping	1	68.50	68.50
Shipping & Handling			
lines of engraving:square inch laser	471	0.75	353.25
engraving for large letters @.75 per letter			
artwork fee	1	45.00	45.00
logo conversion			
artwork fee:typesetting	1	35.00	35.00
type setting wording (centered)			
Paint fill per color	1	25.00	25.00
Paint fill per color			

Quotes are guaranteed for 30 days

TOTAL

\$682.38

Accepted By

Accepted Date

WITNESSETH that the above and foregoing is the true and correct copy of the original as the same appears from the records of the County of Dallas, Texas.

County of Dallas and State of Texas, do hereby certify that the above and foregoing is a true and correct copy of the original as the same appears from the records of the County of Dallas, Texas.

WITNESSETH that the above and foregoing is the true and correct copy of the original as the same appears from the records of the County of Dallas, Texas.



508

transcription

BY _____ DEPT. OF STATE
TAMMANT SOCIETY TEXAS
ORANGE _____ SIDE
MILWAUKEE W _____
50

This image shows a blank, aged, cream-colored page, likely an endpaper or flyleaf of a book. The paper has a slightly textured appearance with some faint smudges and discoloration, characteristic of old paper. The left edge of the page is bound, showing the stitching and the inner cover material. There is no text or other markings on the page.

[illegible]

3000



A Division of Gemini

GEMINI INC QUOTE

IdPlates@GeminiSignProducts.com

Phone: 800-395-2570

Fax: 800-934-8304



Quote #: 5599229

Date: 12/14/20

Job Name: SARAH J PERRY

ORDERS OVER \$1,500 MAY REQUIRE A DEPOSIT PRIOR TO PRODUCTION.

Listed manufacturing times are approximate and are after final credit and artwork approval has been obtained. Any delays in customer response may change the estimated work time for this order. Guaranteed ship dates must be agreed upon prior to placing the order.

Typical production time **7-10** Working Days;

Options selected may require additional production time.

CONTACT

ART WRIGHT

817/276-4226

QUOTED

City Of Mansfield

261623

Mansfield, TX 76063-1805

SHIP TO

City Of Mansfield

261623

Mansfield, TX 76063-1805

TERMS

Credit Card

SALES PERSON

Pat Douthit @ Ext.6707

SHIP VIA

Guar Ground Frt

RTF#1443955

Final price and ability to be produced will be determined upon receipt of quality, usable vector art. Please reference the quote number you wish to order when sending in art.

1	Etched ALUM Plates	E00SAAL	EA	1.00	549.64	<u>NET</u>
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Qty. 1

Size: 12"w x 18"h

SARAH J PERRY

Plate etched black background on .125" satin silver anodized aluminum (9090) with square corners and grain on the 12" dim.

Freight: 43.99

Tax: .00

Special Charges: 14.00

Deposit: .00

Total Price : \$ 607.63

Quote is valid for 30 days with ground freight included.

Prices shown in Canadian Dollars unless otherwise specified.

NOTICE TO PURCHASER: The following is made in lieu of all warranties, express or implied. Sellers' and manufactures' only obligation shall be to replace such quantity of the product proved to be defective. Neither seller nor manufacturer shall be liable for any injury, loss or damage direct or consequential arising out of the use of or the inability to use the product. Before using, user shall determine the suitability of the product for its intended use and user assumes all risk and liability whatsoever in connection therewith.

Thanks for buying GEMINI products!

Page 1 of 1



SARAH JANE PERRY GRAVESITE

Sarah Jane (Gibson) Perry died near here Oct. 2, 1855. “Sally,” born in Maury Co., Tenn., Jan. 16, 1828, moved to Harrison Co., Texas, where she taught school. There she married on Dec. 14, 1847, Napoleon Bonaparte Perry (“Nap”), a planter and merchant of Port Caddo, Texas.

These pioneers, with 3 small children, moved to this, the Logan Survey, Tarrant Co., 1854.

Nap Perry was a farmer, Confederate soldier, and later a community leader of Webb.

This is the oldest marked grave in southeast Tarrant Co.

Mansfield Historic Landmark 1992

Donated by the Perry descendants

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P.O. Box 820971
N Richland Hills, TX 76182
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www.awardcenterdfw.com



Quote

ADDRESS
City of Mansfield 1200 E. Broad Street Mansfield, Texas 76063

SHIP TO
City of Mansfield Planning Art Wright 817-276-4226

QUOTE #	DATE	
COMP100820	10/08/2020	

ACTIVITY	QTY	RATE	AMOUNT
Acrylic Items	1	121.15	121.15
12 x 18 x 1/2' black JS plate			
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Shipping & Handling			
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artwork fee:typesetting	1	35.00	35.00
type setting wording (centered)			
Paint fill per color	1	25.00	25.00
Paint fill per color			

Quotes are guaranteed for 30 days

TOTAL

\$647.90

Accepted By

Accepted Date



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mansfieldtexas.gov

STAFF REPORT

File Number: 21-3950

Agenda Date: 3/11/2021

Version: 1

Status: Consideration

In Control: Historic Landmark Commission

File Type: Discussion Item

Title

HLC#21-001: Discussion on a plan for a potential Mansfield Historic Village

Description/History

As part of the City's preservation planning efforts, Staff recommended that the Commission develop a plan for a Historic Village where endangered historic buildings might be relocated. The Village could house several buildings that might be demolished during future redevelopment of certain downtown properties.

The Commission directed Staff to review two properties as a possible location for the Village, one at 212 Sycamore Street behind Blessing Funeral Home and properties on Pond Street. Staff will report on these properties at the meeting. Staff will also bring forward two other properties for consideration, 400 W. Oak Street and 403 W. Kimball Street.

In addition to finding a location for the Village, the Commission will need to establish the basic outline of the Historic Village Plan, including these items:

1. Period of significance for the Village;
2. Buildings that should be considered for relocation;
3. Process for designating acquired buildings as landmarks;
4. Recommendations for the use of the rescued buildings and the property, including retention of ownership or lease of buildings;
5. Rules for the placement of buildings in the Village in light of the preservation guidelines;
6. The impact of relocating historic buildings (for example, loss of landmark status versus demolition, relaxation of preservation guidelines to accommodate relocation, etc.);
7. Funding sources for relocations, including City and private funding sources;
8. Incentives for developers who aid in the preservation of historic buildings by relocation;

9. Cooperation with preservation and non-profit groups to assist with the Village; and
10. Mitigation provisions and documentation of buildings that could not be relocated.

This project will take time and consideration to develop a workable plan that accomplishes the City's preservation and development goals. Further research of similar historic villages in other cities is recommended to learn what works well and what pitfalls to avoid.



CITY OF MANSFIELD

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STAFF REPORT

File Number: 21-3982

Agenda Date: 3/11/2021

Version: 1

Status: Consideration

In Control: Historic Landmark Commission

File Type: Discussion Item

Agenda Number:

Title

HLC#21-002: Discussion on CLG Training for NACP Commission Assistance and Mentoring Program

Description/History

Mansfield has been awarded a CLG grant to host a virtual two-day Commission Assistance and Mentoring Program (CAMP) regional training event with six sessions. As a host city, we are required to work with the Texas Historical Commission (THC) and the National Alliance of Preservation Commissions (NAPC) to support the training.

The host CLG is responsible for the following:

- Consult with THC and NAPC on content of the training
- Assist with advertising for the training
- Work with THC and NAPC on other program logistics as needed

The City was asked what challenges our local preservation program faced and how additional training might help. The following issues were identified by Staff:

- Demolition by Neglect: An increasing number of historic resources (not all of them local landmarks) in Mansfield are suffering from deferred maintenance where the owner cannot afford repairs. We are looking at funding mechanisms to assist these properties, but concerns have arisen regarding spending public dollars on a private building which may be subsequently sold. On the other hand, enforcing the Property Maintenance Code on substandard buildings may force the owner to demolish the building or make repairs using inappropriate or incompatible materials.
- Impact of New Development on Historic Resources: As part of Mansfield's downtown revitalization, developers may view historic buildings as an obstacle rather than an opportunity. This sometimes leads to the desire to demolish the historic building instead of incorporating it into the development. We would like to know methods to encourage the reuse of existing buildings as part of the development. We would also like to know more about what is involved in relocating historic buildings if there is no other alternative to demolition.
- Preserving Humble Buildings: Most of our historic grand homes have been demolished, but we still have smaller homes of different styles from the 1890s to 1930s. Our historic commercial buildings range from the 1890s to the 1960s but may have been substantially altered or are newer (Mid-Century). Because these buildings are not

elaborate or decorative, they can be deemed less attractive and not worthy of preservation, leading to their replacement with a modern building that tries to replicate a historic appearance.

The proposed CAMP dates are June 17 and 18, 2021 or August 26 and 27, 2021. We have been awarded seven complimentary registrations so that our Commissioners may attend this training.

We are waiting for further details from THC regarding the extent of our participation. It is possible that we will need to provide a welcome for the attendees and participate in some of the training sessions. Staff will keep the Commission updated on this project and will let the Commissioners know if we need your assistance with any of the sessions.

Attachment

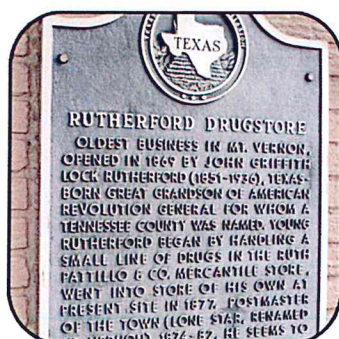
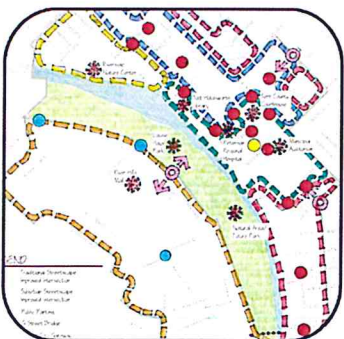
2021 Training Application

2021 VIRTUAL TRAINING

TEXAS HISTORICAL COMMISSION

CERTIFIED LOCAL GOVERNMENT

GRANT APPLICATION



APPLICATION DEADLINE:

MONDAY, DECEMBER 14, 2020

TEXAS
HISTORICAL
COMMISSION 
REAL PLACES TELLING REAL STORIES



This grant manual has been financed in part with Federal funds from the National Park Service, U.S. Department of the Interior and administered by the Texas Historical Commission. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior.

This program receives federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the Department of the Interior prohibits discrimination on the basis of race, color, national origin, or disability or age in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above or you desire further information, please write to:

Office for Equal Opportunity
National Park Service
1849 C Street, N.W.
Washington, D.C. 20240

INTRODUCTION

Certified Local Government (CLG) grants provide funding to participating city and county governments to develop and sustain an effective local preservation program critical to preserving local historic resources. The Texas Historical Commission (THC), the state agency for historic preservation, administers the Texas CLG grant program utilizing federal funding it receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund Program. Under this program the NPS requires that at least ten percent (10%) of Texas' annual federal allocation be sub-granted exclusively to participating Certified Local Governments (CLGs). The program serves as a great resource for participating county and city governments to offset the costs of self-sustaining preservation and planning-related projects. Currently, there are 77 CLGs in Texas.

Access to regular training opportunities is a benefit of participating in the CLG Program. It is also a requirement for Historic Preservation Officers (HPO) and members of the preservation commission or CLG committee to regularly attend preservation-related training. Therefore, the THC is seeking applications from qualified CLG communities to host a virtual training.

Due to the ongoing COVID-19 pandemic, NAPC is offering virtual two-day CAMPs with 6 sessions via Zoom for 30+ attendees. This is equivalent to the one-day CAMP typically offered as regional trainings. A recording of the training will be available 60 days after the training and all attendees will need a Zoom account. More information on possible session topics can be found here: <http://napcommissions.org/camp/>.

The THC envisions one virtual training in partnership with the selected host CLG(s), the Friends of the Texas Historical Commission (FTHC), and the National Alliance of Preservation Commissions (NAPC).^{*} The grant would fund a two-day virtual Commission Assistance and Mentoring Program (CAMP) training for individuals who play an active role in a CLG's historic preservation program. This includes, but may not be limited to, preservation commission members, planning and zoning commission members, elected officials, and city or county staff (e.g. HPOs, city managers, code officials, planners, administrative assistants).

The goal of CAMP trainings is to provide high-quality, engaging and informative training to preservation related boards and commissions of all types through presentation, hands-on exercises, group discussions and networking (mentoring) opportunities. Trainers include commissioners, local, state and national staff members, attorneys and commission partners.

The THC will work with NAPC and the host CLG(s) to develop the content of the training. FTHC will be the fiscal manager of the project, will receive the grant funds on behalf of the host CLG(s), and will contract with NAPC and/or other content providers for the training.

All individuals who play an active role in a Texas CLG will be invited to register for this regional training.

All trainings will take place before September 30, 2021.

The selected CLG(s) will be **awarded seven (7) complimentary registrations.**

^{*}NAPC is in the unique position of having created extensive curriculums designed specifically for local historic preservation programs like CLGs. The CAMP training system has the ability to be customized to address the legal, administrative, procedural, and resource type challenges of Texas cities and counties. An applicant may propose a training other than one produced by NAPC provided it can be demonstrated to be equivalent in content and quality and within the budget of the grant program.

WHO MAY APPLY

Only city and county governments or state recognized Native American Tribes that have been individually "certified" by the National Park Service **before** December 14, 2020 are eligible to apply for CLG grants. **The Texas Historical Commission reserves the right to deem applications from CLG communities that are not in**

compliance with the Certification Agreement to be ineligible. Requirements of the CLG Program may be found on the CLG Program's webpage: <http://www.thc.texas.gov/preserve/projects-and-programs/certified-local-government/requirements-clgs>

REQUIREMENTS OF THE SELECTED CLG(s)

The participating CLG(s) will not be required to provide local matching funds; however local CLG staff will be required to work with the THC and NAPC to support the training. The host CLG is responsible for the following:

- Consult with THC and NAPC on content of the training
- Assist with advertising for the training
- Work with THC and NAPC on other program logistics as needed

The host CLG is not responsible for the following:

The CLG will not be responsible for processing registrations for the event.

APPLICATION AND SELECTION PROCESS

Only CLGs who have submitted a FY19 Annual Report will be considered eligible.

Higher consideration will be given to CLGs who have submitted up-to-date meeting minutes and have not hosted a CLG regional training in the past five years. (This does not include travel stipends to attend FORUM.)

Please submit one completed application form via email. The application must be signed by the HPO or CLG Representative and the chief elected official of the CLG (e.g. Mayor or Judge) or chief administrative official (e.g. City Manager).

Applications must be signed and emailed to the THC on or before **December 14, 2020 by 5pm**. Please submit all applications to: Maria.Mougridis@thc.texas.gov

QUESTIONS

Contact Lorelei Willett, Certified Local Government Coordinator at 512-463-7812 and Lorelei.Willett@thc.texas.gov or Maria Mougridis, Local Government Specialist at 512-463-9063 and Maria.Mougridis@thc.texas.gov with any questions about the this special call for grant applications.

GRANT TIMELINE

December 14, 2020	Deadline for receipt of applications and any supporting materials to THC no later than 5 p.m. Monday, December 14, 2020.
December 2020	Review of applications by THC staff interdisciplinary committee.
January 2021	Final award decisions made by the Texas Historical Commission at its Quarterly Meeting. All applicants are contacted by mail, and phone or email regarding the THC's decision.
Feb-April 2021	Selected CLG(s) sign agreement to uphold the responsibilities of hosting the training. Training date is selected.
May – Sept 2021	CLG hosts CAMP Training in partnership with THC, FTHC, and NAPC.

TEXAS HISTORICAL COMMISSION

**CERTIFIED LOCAL GOVERNMENT SUBGRANT
FISCAL YEAR 2021 GRANT APPLICATION FORM**
Special Call for Virtual Training

Deadline for submission is by 5pm on December 14, 2020

Please fill out this section completely and use only the space provided below.

NAME OF PROPOSED PROJECT: **CLG VIRTUAL TRAINING**

CERTIFIED LOCAL GOVERNMENT NAME:

CONTACT INFORMATION:

Project Manager

Fiscal Manager

Organization Name	City of Mansfield, Texas			Friends of the Texas Historical Commission		
Contact Person	Art Wright			Anjali Kaul Zutshi		
Address	1200 E. Broad St.			P.O. Box 13497		
City State Zip	Mansfield	TX	76063	Austin	TX	78711
Telephone Fax	817-276-4226			512-936-2241		
Email	art.wright@mansfieldtexas.gov			Anjali.zutshi@thc.texas.gov		

Historic Preservation Officer,
Chair of Local Commission, or

POLITICAL CONTACTS:

CLG Representative*

City Mayor or County Judge

Contact Person	Art Wright			Mayor David Cook		
Address	1200 E. Broad Street			1200 E. Broad Street		
City State Zip	Mansfield	TX	76063	Mansfield	TX	76063
Telephone Fax	817-276-4226			817-276-4204		
Email	art.wright@mansfieldtexas.gov			david.cook@mansfieldtexas.gov		

* May be the same contact as Project Manager

1. Event Details: Preferred dates and back-up date for a two-day training. The training must take place between May 1, 2021 and September 30, 2021. How can the local program help advertise the training?
 - a. Example: Preferred: July 13-14 all day; Back-Up: July 17-18 all day

Preferred: June 17 and 18, 2021

Back-Up: August 26 and 27, 2021

We can send the CLG e-list an e-invitation to the training and provide informational updates and reminders about the event, similar to what Seguin did for the August 2019 CAMP.

2. What challenges does the local preservation program face? How would additional training help to address these challenges? Please be as specific as possible.

- *Demolition by Neglect – An increasing number of historic resources (not all of them local landmarks) in Mansfield are suffering from deferred maintenance where the owner cannot afford repairs. We are looking at funding mechanisms to assist these properties, but concerns have arisen regarding spending public dollars on a private building which may be subsequently sold. On the other hand, enforcing the Property Maintenance Code on substandard buildings may force the owner to demolish the building or make repairs using inappropriate or incompatible materials.*
- *Impact of New Development on Historic Resources – As part of Mansfield's downtown revitalization, developers may view historic buildings as an obstacle rather than an opportunity. This sometimes leads to the desire to demolish the historic building instead of incorporating it into the development. We would like to know methods to encourage the reuse of existing*

buildings as part of the development. We would also like to know more about what is involved in relocating historic buildings if there is no other alternative to demolition.

- *Preserving Humble Buildings – Most of our historic grand homes have been demolished, but we still have smaller homes of different styles from the 1890s to 1930s. Our historic commercial buildings range from the 1890s to the 1960s but may have been substantially altered or are newer (Mid-Century). Because these buildings are not elaborate or decorative, they can be deemed less attractive and not worthy of preservation, leading to their replacement with a modern building that tries to replicate a historic appearance. What steps can we take to preserve these buildings and promote their restoration and continued use?*

3. Did the CLG submit an FY19 Annual Report?

☒ Yes ☐ No

4. Has the CLG returned CLG grant funds in the past five years?

☐ Yes, I understand that up to five points will be deducted ☒ No

ACKNOWLEDGEMENTS - By checking below the applicant acknowledges:

<input checked="" type="checkbox"/>	A signed and completed application will be signed and emailed to Maria.Mougridis@thc.texas.gov by December 14, 2020 by 5pm.
<input checked="" type="checkbox"/>	Applications received from CLGs that have not submitted a FY19 Annual Report will not be reviewed.
<input checked="" type="checkbox"/>	Late applications, faxed applications, incomplete applications, and handwritten applications will not be reviewed.
<input checked="" type="checkbox"/>	The information provided on this application is accurate to the best of your knowledge.

HISTORIC PRESERVATION OFFICER OR CLG REPRESENTATIVE'S CERTIFICATION:

SIGNATURE: Ant Wright TITLE: Planner / HPO DATE: 12-14-2020

CHIEF ELECTED OFFICIAL CERTIFICATION: Application must be signed by the chief elected official of the CLG (e.g. Mayor or Judge) or chief administrative official (e.g. City Manager).

SIGNATURE: [Signature] TITLE: City Manager DATE: 12-14-2020