



# CITY OF MANSFIELD

620 S. Wisteria Street  
Mansfield, TX 76063

## Meeting Agenda

### Keep Mansfield Beautiful Commission

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Monday, March 15, 2021

6:00 PM

Virtual Meeting, please join with this link:  
[meet.google.com/xae-ojcx-ofu](https://meet.google.com/xae-ojcx-ofu) or by phone  
using (US) +1 617-675-4444 PIN: 644 606 006  
4573#

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1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**

KMBC February Meeting Minutes

**Attachments:** [KMBFebruary2021meeting minutes.pdf](#)

3. **TREASURER'S REPORT**

4. **ROUTINE BUSINESS**

*Adopt-a-Street*

5. **OLD BUSINESS**

*Videos are due to Becca; update on rain barrels*

6. **NEW BUSINESS**

*Cigarette Butt Litter Project; Mansfield Garden Club Request*

7. **ADJOURNMENT**

**CERTIFICATION**

All meetings of the Keep Mansfield Beautiful Commission and its committee are open to the public. I certify that this agenda was posted at the Mansfield Service Center main entrance and on the City of Mansfield website by 5:00 p.m., Friday, March 12, 2021.

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Rebecca Sales  
Public Education Specialist

This building is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpreter services must be made forty-eight (48) hours prior to the meeting. To make arrangements, call 817-728-3610.



# CITY OF MANSFIELD

1200 E. Broad St.  
Mansfield, TX 76063  
mansfieldtexas.gov

## STAFF REPORT

File Number: 21-3957

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**Agenda Date:** 3/8/2021

**Version:** 1

**Status:** Approval of Minutes

**In Control:** Keep Mansfield Beautiful Commission

**File Type:** Meeting Minutes

**Agenda Number:**

Keep Mansfield Beautiful Commission

February 8, 2021

6:00 p.m.

Google Meet Virtual Meeting

**ATTENDANCE** – Present: Leon Williams, Sharon Roberts, Carla Green, Jennifer Evans, Kenneth Chalk, Gordon McMinn, Dee Chambliss, Jacqueline Conley, Andre Kelsick, Karen Williams, Christine DeWolf, Jan Hurlbut

**CITY STAFF PRESENT** – Becca Sales

**CALL TO ORDER** at 6:04 p.m.

**APPROVAL OF MINUTES**

There were no changes to the December 2020 meeting minutes. There was no meeting in January 2020. Jennifer Evans motioned to accept minutes. Kenneth Chalk seconded. Motion passed.

**TREASURER'S REPORT**

Leon Williams is providing Frost Bank with the documentation they are requiring to change the names on the KMB account (Jennifer Evans, Treasurer, Leon Williams, President). Two deposits were made giving us an ending balance of \$7085.52. Becca Sales will forward an outstanding invoice for payment.

**ROUTINE BUSINESS**

**Adopt-a-Street (AAS) Update** – Sharon Roberts reported that two new adopters were added since the December 2020 meeting. Notices were sent to current adopters notifying them of a one-year extension of their adoption terms at no cost (due to COVID-19). All AAS spreadsheets/documents have been updated with these new terms.

**Litter Survey** – Becca Sales encouraged members to complete the litter surveys soon and submit them to her by email or hard copy, or by saving a copy of the survey with your name in the google folder. Another round of litter surveys may be needed later in the spring/early summer (given the way residents are using areas during COVID-19). Check the google folder to find the area you volunteered to survey.

**Earth Day – April 2021** - Plans do not include an onsite Earth Day festival this year. The Earth Day celebrations will be virtual throughout the month of April - and will use existing KMB videos along with new ones that will include KMB commissioners and volunteers sharing info about resources and programs. Becca will support all volunteers for the videos with their scripts as needed. Let her know if you have questions. All videos are due to Becca by Mar. 1.

**Rain Barrel Auction** - Karen Williams and Jennifer Evans will lead the effort to kick the auction off this spring. The timeline will determine if the auction takes place during the Earth Day month-long program (April 2021). Becca will reach out to those who inquired about the Rain Barrel Auction earlier this year.

## **NEW BUSINESS**

**The Litter Project: Cigarette Butlers** – receptacles for cigarette butts will be placed around the city and the waste collected will be recycled. The initial phase of this project would rely on KMBC members' involvement in the monthly collection of the cigarette butts for recycling. KMBC will vote on its involvement in this effort after project information has been distributed to members for review.

## **OTHER**

- An update on the No Neighborhood Concrete Plant was shared by Jan H.
- KMBC Badges will be sent to board members by Becca Sales and KMBC T-shirts will be ordered. Members should email their T-shirts sizes to Jennifer Evans.
- Mansfield Garden Club is meeting virtually – 2<sup>nd</sup> Tuesdays of the month at 6p. Becca S. will work to get KMBC on the March agenda and share the link to the virtual meeting with Andre H.

**ADJOURNMENT** –Andre H. motioned to adjourn meeting at 7:04p. Jennifer E. seconded. Motion passed.