



CITY OF MANSFIELD

620 S. Wisteria Street
Mansfield, TX 76063

Meeting Agenda

Keep Mansfield Beautiful Commission

Monday, November 8, 2021

6:00 PM

Chris Burkett Service Center

1. **CALL TO ORDER**

2. **APPROVAL OF MINUTES**

KMBC October Meeting Minutes

Attachments: [KMBCOctober 2021meeting minutes.pdf](#)

3. **TREASURER'S REPORT**

4. **ROUTINE BUSINESS**

AAS Updates

5. **NEW BUSINESS**

Updating AAS signs

Cigarette Butlers being installed; Google sign up

Earth Day Planning Updates

6. **ADJOURNMENT**

CERTIFICATION

All meetings of the Keep Mansfield Beautiful Commission and its committee are open to the public. I certify that this agenda was posted at the Mansfield Service Center main entrance and on the City of Mansfield website by 5:00 p.m., Friday, Nov. 5, 2021.

Rebecca Sales - Public Education Specialist

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1200 E. Broad St.
Mansfield, TX 76063
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STAFF REPORT

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Meeting Minutes
Keep Mansfield Beautiful Commission
October 11, 2021
6:00 p.m.
Chris W. Burkett Service Center

ATTENDANCE – Present: Leon Williams, Sharon Roberts, Jennifer Evans, Kenneth Chalk, Jacqueline Conley, Carla Green, Karen Williams,
Absent: Dee Chambliss, Andre Kelsick, Kristine DeWolf, Jan Hurlbut

CITY STAFF PRESENT – Becca Sales

CALL TO ORDER at 6:12 p.m.

APPROVAL OF MINUTES

The July 2021 meeting minutes were approved by all members present with one change: Sharon Roberts was incorrectly named in the treasurer report. That was changed to Jennifer Evans.

TREASURER’S REPORT

Treasurer Jennifer Evans reported a balance of \$6854.32.

ROUTINE BUSINESS

Adopt-a-Street (AAS) Update –Plaques and stickers were discussed. Sharon will contact Jan to get stickers and 12 new plagues ordered. Both 2020/21 stickers will be secured for active adopters. Plaques and stickers will be delivered to participants after stickers are received. Members voted in favor of a new route, in section 50-51: Seeton Road from south Holland to National Parkway being added. A resident requested this and Becca will contact her for adoption. Jacqueline inquired about adding an additional route along the new Turner Warnell between 157 and 287. Becca will ask Howard if this is a possibility and report back at next meeting.

NEW BUSINESS

Board voted yes to amendment to By-Laws; Cigarette butlers are here and will be installed by end of November. A google sheet will be used for members to sign-up to do one cleanout of butlers during the coming year. Becca will do the first 1-2

cleanups to work out details, and then board members will take over. Cigarette litter will be taken to the ECC to be shipped for recycling. Downtown merchants will help promote the use of the butlers. Data on usage will be collected to determine how often butlers need to be emptied. After the initial year of data collecting, the board will seek volunteers to continue the cleanup. A GCAA project committee will be formed to determine the location and type of beautification project that will be done using the funds from winning the 2021 GCAA award. Karen Williams volunteered to be the KMBC representative. The committee is expected to convene for the first meeting within the next month or so. Earth Day Mansfield 2022 will be planned. EDM will be held Saturday, April 30. Board members decided to raise fee for food vendors to \$125, but keep other vendor fees at \$50 per booth. The company "Awards for Winners" has agreed to sponsor the t-shirts for the event. Tiny house vendor has already agreed to come again and Fire and Ice, a food vendor, is interested already too. Board members need to start looking for vendors, especially those for children's activities such as face painting and also food vendors. KMBC would like to invite Mansfield Farmer's Market to join again. It was not decided if the Farmer's Market will have to pay a fee this year, will discuss at next meeting.

ADJOURNMENT

Sharon Roberts made the motion for adjournment and Kenneth Chalk seconded. The meeting was adjourned at 7:27P.M. by President Leon Willams.