



Legislation Text

File #: 22-4844, **Version:** 1

Request for Special Event Permit: Freedom Fest Mansfield

Approval of the Special Event Permit for Freedom Fest Mansfield

Staff has reviewed the application and recommends approval with the following comment:

Police Department:

I am approving this, with the following notes/concerns, just to move this forward to the City Council Approval process.

I spoke to Ms. Perez regarding only the area on the south side of the MEDC building needing to be available to the Police Department operations in the event this permit is approved by City Council to move forward. She did revise the map.

I am available to contact if other questions arise. (Assistant Chief G.L. Fowler #105. Police Operations Bureau Chief).

Things to Consider:

1. Closing Main Street is always a concern. Could this event utilize Walnut Street just like Music Alley. Worked great and much safer and City personnel did an AWESOME job making this safe and staying off of Main Street.

2. If approved, applicants will need to work with David Boski to work out barricades (Crossroads) and prepare detour routes. Number of barricades and cost typically a sticking point with applicants if left too late in the process.

3. Spoke with Angie Henley regarding this event and the following items were discussed:

Street closure: Broad & Main and Main & (in front of the fire station). The road will need to be shut down at Main & Kimball so that traffic can be rerouted. The streets department really needs to meet with them first to work on a reroute plan. Crossroads is the company we use for the road closure (barricades). I have spoken with Boski briefly.

Need to provide a list of businesses with signatures to show that they have been told about the road closures and how they will be affected.

TABC line- I can't tell by the map where that is. My note is that it needs to be labeled well and they need to have staffing at exits to make sure people don't leave with alcohol.

4. Will the MEDC property still be under the control of the City at the time of this event?

5. Being this is not a city event, will the applicant be responsible for expenses for police officers for security at the event or is the city covering this?

Health Department:

All food vendors must have a health permit or a temporary event permit.

Environmental Department:

1. Adequate waste receptacles must be present to contain litter and food waste.
2. The event area shall be policed immediately after the event to collect any errant litter.
3. No surfaces discharges are permitted from the food vendors, to include hot bath water.

Public Works/Transportation Department:

1. Applicant to contract with Crossroads barricades for traffic control.
2. City to provide no parking signs along 1st Avenue.

Freedom Fest Mansfield will be held on September 11, 2022 between 4:00 and 9:00pm in the Historic Downtown Mansfield. The event is to celebrate unity with the community of Mansfield, commemorate September 11th, and honor the bravery our first responders, police, fire and military face every day. We want to honor those who serve our community and nation. The event will include a performance by September Moon, Kate Watson, and Josh Weathers and the Police and Fire Honor Guard will present colors. There will be a kid zone, corn hole tournament, vendors, and food trucks.

N/A

N/A

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